



North Dakota Immunization Information System: Looking Up an Immunization Record

1.) To access the client lookup page, click the **Search** hyperlink in the Client box.

North Dakota Immunization Information System

Help

Provider:

Client <ul style="list-style-type: none">• Search	Provider <ul style="list-style-type: none">• Lookup	Reminder/Recall <ul style="list-style-type: none">• Create Reminder-Recall	VFC Vaccine <ul style="list-style-type: none">• Vaccine Ordering, Returns and Wastages
Vaccine Management <ul style="list-style-type: none">• Lot Management• Vaccine Login		Reports <ul style="list-style-type: none">• Reports	

2.) To search for a client's record:

- Enter search criteria in the basic search fields by clicking in the free-text box and typing in the correct information
 - Can also use keyboard and *tab* through each field
- Click **Search**
 - Can also hit *Enter* on the keyboard to start search

Client Lookup

Help

Basic Search

Birth:

First: Last:

The easiest way to search for a patient is by using their birthdate and the first letter of their first name

- 3.) The registry will return a list of up to 100 possible matches.
- 4.) To view a record from the list of possible matches:
 - Highlight the correct person from the list and click **Inquire**, or
 - Double-click the correct name from the list.
- 5.) The system will open the record on the **Demographics** tab
 - All required fields will be marked by an asterisk (*) and must be filled in before new information can be saved.
 - Be sure to verify the client demographics at every visit.

Demographics	Immunizations	Comments	Maintenance
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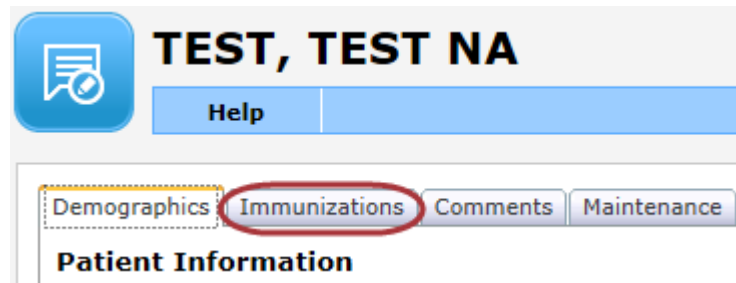
Patient Information Last Updated 10/19/2012

<p>* Last Name: <input type="text" value="TEST"/></p> <p>* First Name: <input type="text" value="PATIENT"/></p> <p>* Middle Name: <input type="text" value="NA"/></p> <p>Suffix: <input type="text"/></p> <p>* Race: <input type="text" value="UNKNOWN"/></p> <p>* Ethnicity: <input type="text" value="UNKNOWN"/></p> <p>* Birth Date: <input type="text" value="10/10/1977"/></p> <p><input type="checkbox"/> Is Multiple Birth (twins, triplets, etc)</p> <p>* Gender: <input type="text" value="-- SELECT ONE --"/></p> <p>Alias First Name: <input type="text"/></p> <p>Alias Middle Name: <input type="text"/></p> <p>Alias Last Name: <input type="text"/></p>	<p>* Address: <input type="text" value="TEST ADDRESS BROADWAY WALK"/> <input type="text" value="PO BOX 56789978"/></p> <p><input type="checkbox"/> Air Force Base</p> <p>* City: <input type="text" value="GRAND FORKS"/></p> <p>* State: <input type="text" value="NORTH DAKOTA"/></p> <p>* Zip: <input type="text" value="58201"/></p> <p>County: <input type="text" value="GRAND FORKS"/></p> <p>* Birth State/Country: <input type="text" value="UNKNOWN"/></p> <p>* Primary Phone: <input type="text" value="701-780-5845"/></p> <p>* Phone Number Type: <input type="text" value="-- SELECT ONE --"/></p> <p>Email Address: <input type="text"/></p> <p>Primary Language: <input type="text" value="-- SELECT ONE --"/></p> <p><input type="checkbox"/> Exclude client from reminder recall</p> <p><input type="checkbox"/> Exclude client from client De-Duplication</p>
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<p>Mother Information</p> <p>Last Name: <input type="text"/></p> <p>First Name: <input type="text"/></p> <p>Middle: <input type="text"/></p> <p>Maiden Name: <input type="text"/></p>	<p>Responsible Person</p> <p>Last Name: <input type="text"/> Relationship to Patient: <input type="text"/></p> <p>Middle Name: <input type="text"/> <input type="text" value="-- SELECT ONE --"/></p> <p>First Name: <input type="text"/></p>
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Fields Appearing with an Asterisk (*) Are Required.

6.) To access the patient's immunization record, click on the **Immunizations** tab.



7.) The **Immunization** tab contains all of the client's immunization information including:

- Dose date (date vaccine was administered)
- Provider who administered vaccine
- Lot number of vaccine administered
- Reaction – if the patient had any type of reaction to that dose of vaccine
- VFC eligibility status
- Vaccine name
- Historical – if this dose was administered, or entered from another record as part of the patient's historical vaccinations
- Valid dose – was the dose valid according to ACIP recommendations

The screenshot shows the immunization record table. At the top are tabs for 'Demographics', 'Immunizations' (selected), 'Comments', and 'Maintenance'. Below the tabs is a table with the following data:

Dose Date	Provider	Lot	Reaction	VFC	Vaccine	Historical	Valid
10/05/2011	0000 - TEST PROVIDER	PCV13	None	MEDICAID	PCV13 (pneumococcal)	No	Yes

Below the table are buttons for 'Vaccination Exemption', 'Contraindications', 'Forecast', 'Print Certificate', 'Add', 'Change', and 'Delete'.