CORRECTION ORDER

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
CHILDREN AND FAMILY SERVICES
SFN 379 (2-2021)

Date
08/11/2022

☒ Immediate Correction Order ☒ Regular Correction Order

Name		Telephone Number	
Grand Forks Montessori Academy LTD		(701) 757-2224	
Address	**City**	**State**	**ZIP Code**
1420 24th Ave S	Grand Forks	ND	58201
License Number			
18-84-2896-M			

A review of your home/facility was completed by:

Early Childhood Services Licensing Specialist	Date
Cary Forrester	08/11/2022

The following correction(s) must be made:

Rule(s)

75-03-10-22. Records

2. The operator shall maintain the following records:

a. The child's full name, birth date, and current home address;

b. Legal names of the child's parents and current business and personal telephone numbers where they can be reached;

c. Names and telephone numbers of individuals who may assume responsibility for the child if the individuals legally responsible for the child cannot be reached immediately in an emergency;

d. A written statement from the parents authorizing emergency medical care;

e. Names and telephone numbers of individuals authorized to take the child from the child care center;

f. Verification that the child has received all immunizations appropriate for the child's age, as prescribed by the state department of health, or have on file a document stating that the child is medically exempt or exempt from immunizations based on religious, philosophical, or moral beliefs, unless the child is a drop-in or school-age child; and

obtained at the time of initial enrollment of the child which must indicate any special precautions for diet, medication, or activity. This assessment must be completed annually.

75-03-10-12. Minimum qualifications for all staff members responsible for caring for or teaching children #1-D

d. Shall be currently certified within ninety days of employment and prior to staff member having unsupervised access to children under care, in infant and pediatric cardiopulmonary resuscitation and the use of an automated external defibrillator by the American heart association, American red cross, or other similar cardiopulmonary resuscitation and automated external defibrillator training programs that are approved by the department;

Evidence of Violation

During an unannounced visit 13 children's files were missing immunizations or expired health forms.
A staff member was out of her 90 day window for completing CPR/First Aid.

Method of Correction

Outline a way to insure that all health forms and immunizations are reviewed the same time every year.
Outline a way to insure that all new staff meet the training requirements within a 90 day window.

Time Allowed for Correction

24 hours for the completion of first aid.
20 calendar days for all other regulations

Fiscal sanctions to be applied if correction is not made and verified within the allowable time-frame
$15.00 per day for regulation 75-03-10-12
$5.00 per day for regulation 75-03-10-22

Submit a notice of correction(s) to the Early Childhood Services Licensing Specialist listed below within time frame above indicating you are in compliance. If you have any questions, contact the following:

Early Childhood Services Licensing Specialist	Telephone Number
Cary Forrester	(701) 425-3133

Within three business days of the receipt of the correction order, the licensee of the early childhood facility shall notify the parent, guardian, or custodian of each child receiving care at the facility that a correction order has been issued. In addition to providing notice to the parent, guardian, or custodian of each child, the licensee shall post the correction order in a conspicuous location within the facility until the violation has been corrected, or for 5 days, whichever is longer.

The following are regulations which require immediate correction orders by rule and/or policy:

Family Child Care:

75-03-08-04	Display of License
75-03-08-08.1(4)	Harmful Environment
75-03-08-08.1(10)	Supervision
75-03-08-09	Staffing
75-03-08-14(2)	Health and Safety Hazards
75-03-08-14(9)	Health and Safety Hazards
75-03-08-23	Discipline
73-03-08-24(1)	Infant Care
50-11.1-02(7)	License Capacity
50-11.1-02.2	Smoking

Group Child Care:

75-03-09-04	Display of License
75-03-09-08(1)(i)	Ratio, License Capacity
75-03-09-09	Staffing
75-03-09-12(4)	Harmful Environment
75-03-09-12(8)	Supervision
75-03-09-18(3)	Health and Safety Hazards
75-03-09-18(6)	Health and Safety Hazards
75-03-09-18(9)	Health and Safety Hazards
75-03-09-18(10)	Health and Safety Hazards
75-03-09-23	Discipline
75-03-09-24(1)	Infant Care
50-11.1-02.2	Smoking

Preschool Child Care:

75-03-11-04	Display of License
75-03-11-08(13)	Ratio, License Capacity
75-03-11-09	Staffing
75-03-11-10(4)	Supervision
75-03-11-13(3)	Harmful Environment
75-03-11-18(2)	Health and Safety Hazards
75-03-11-18(7)	Health and Safety Hazards
75-03-11-18(8)	Health and Safety Hazards
75-03-11-23	Discipline
50-11.1-02.2	Smoking

Center Child Care:

75-03-10-04	Display of License
75-03-10-08	Staffing
75-03-10-09(12)	Staffing/License Capacity
75-03-10-12(1)(g)	Harmful Environment
75-03-10-12(3)	Supervision
75-03-10-18(4)	Health and Safety Hazards
75-03-10-18(7)	Health and Safety Hazards
75-03-10-18(10)	Health and Safety Hazards
75-03-10-18(11)	Health and Safety Hazards
75-03-10-23	Discipline
75-03-10-24(1)	Infant Care
50-11-1-02.2	Smoking

School Age Child Care:

75-03-11.1-04	Display of License
75-03-11.1-08(13)	Ratio, License Capacity
75-03-11.1-08.4(5)	Supervision
75-03-11.1-08.4(6)	Harmful Environment
75-03-11.1-09	Staffing
75-03-11.1-18(2)	Health and Safety Hazards
75-03-11.1-18(3)	Health and Safety Hazards
75-03-11.1-18(11)	Health and Safety Hazards
75-03-11.1-18(21)	Health and Safety Hazards
75-03-11.1-23	Discipline
50-11.1-02.2	Smoking

Child Care Self-declaration:

75-03-07.1-02(3)(a)(5)	Care and protection
75-03-07.1-02(3)(a)(7)	Supervision
75-03-07.1-02(3)(b)	Discipline
75-03-07.1-02(4)	Health and Safety Hazards
50-11.1-02.2(24)	Capacity
50-11.1-02.2	Smoking