CORRECTION ORDER

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
CHILDREN AND FAMILY SERVICES
SFN 379 (2-2021)

Date: 08/08/2022

☐ Immediate Correction Order ☒ Regular Correction Order

Name		Telephone Number	
Wendy Bugos, Meadowlark Day Care LLC		(701) 590-0996	
Address	**City**	**State**	**ZIP Code**
110 Legacy Drive	Killdeer	ND	58640
License Number			
13-88-1433-H			

A review of your home/facility was completed by:

Early Childhood Services Licensing Specialist	Date
Janinne Paulson	07/06/2022

The following correction(s) must be made:

Rule(s)

75-03-09-12. Minimum qualifications for all staff members responsible for caring for or teaching children.
Staff members shall:
5. Certify completion of a department-approved basic child care course within ninety days of employment;
9. Be currently certified within ninety days of employment and prior to staff member having unsupervised access to children under care, in infant and pediatric cardiopulmonary resuscitation and the use of an automated external defibrillator by the American heart association, American red cross, or other similar cardiopulmonary resuscitation and automated external defibrillator training programs that are approved by the department; and
10. Be currently certified within ninety days of employment and prior to staff member having unsupervised access to children in care, in first aid by a program approved by the department.

Evidence of Violation

At visit on 7/6/2022,
1. director could not verify completion of basic child care for staff member Bailey Smith who was hired in March 2022, but stated she had completed it in the past during other employment. By 08/08/2022 no confirmation of completion of basic child care had been received and on this same date, director stated no record could be found on Growing Futures of Bailey completing the class.
2. Certification of CPR/AED/FA course by Bailey Smith was supplied but no verification of pediatric or infant/child module

Method of Correction

Bailey Smith cannot work unsupervised until she has completed the basic child care class Getting Started, and cannot work unsupervised until confirmation of infant-child or pediatric module of CPR/AED/FA is received.

Time Allowed for Correction

20 days

Fiscal sanctions to be applied if correction is not made and verified within the allowable time-frame

For 75-03-09-12: Fifteen dollars per day.

Submit a notice of correction(s) to the Early Childhood Services Licensing Specialist listed below within time frame above indicating you are in compliance. If you have any questions, contact the following:

Early Childhood Services Licensing Specialist	Telephone Number
Janinne Paulson, LBSW, ECLS	(701) 339-5673

Within three business days of the receipt of the correction order, the licensee of the early childhood facility shall notify the parent, guardian, or custodian of each child receiving care at the facility that a correction order has been issued. In addition to providing notice to the parent, guardian, or custodian of each child, the licensee shall post the correction order in a conspicuous location within the facility until the violation has been corrected, or for 5 days, whichever is longer.

The following are regulations which require immediate correction orders by rule and/or policy:

Family Child Care:

75-03-08-04	Display of License
75-03-08-08.1(4)	Harmful Environment
75-03-08-08.1(10)	Supervision
75-03-08-09	Staffing
75-03-08-14(2)	Health and Safety Hazards
75-03-08-14(9)	Health and Safety Hazards
75-03-08-23	Discipline
73-03-08-24(1)	Infant Care
50-11.1-02(7)	License Capacity
50-11.1-02.2	Smoking

Group Child Care:

75-03-09-04	Display of License
75-03-09-08(1)(i)	Ratio, License Capacity
75-03-09-09	Staffing
75-03-09-12(4)	Harmful Environment
75-03-09-12(8)	Supervision
75-03-09-18(3)	Health and Safety Hazards
75-03-09-18(6)	Health and Safety Hazards
75-03-09-18(9)	Health and Safety Hazards
75-03-09-18(10)	Health and Safety Hazards
75-03-09-23	Discipline
75-03-09-24(1)	Infant Care
50-11.1-02.2	Smoking

Preschool Child Care:

75-03-11-04	Display of License
75-03-11-08(13)	Ratio, License Capacity
75-03-11-09	Staffing
75-03-11-10(4)	Supervision
75-03-11-13(3)	Harmful Environment
75-03-11-18(2)	Health and Safety Hazards
75-03-11-18(7)	Health and Safety Hazards
75-03-11-18(8)	Health and Safety Hazards
75-03-11-23	Discipline
50-11.1-02.2	Smoking

Center Child Care:

75-03-10-04	Display of License
75-03-10-08	Staffing
75-03-10-09(12)	Staffing/License Capacity
75-03-10-12(1)(g)	Harmful Environment
75-03-10-12(3)	Supervision
75-03-10-18(4)	Health and Safety Hazards
75-03-10-18(7)	Health and Safety Hazards
75-03-10-18(10)	Health and Safety Hazards
75-03-10-18(11)	Health and Safety Hazards
75-03-10-23	Discipline
75-03-10-24(1)	Infant Care
50-11-1-02.2	Smoking

School Age Child Care:

75-03-11.1-04	Display of License
75-03-11.1-08(13)	Ratio, License Capacity
75-03-11.1-08.4(5)	Supervision
75-03-11.1-08.4(6)	Harmful Environment
75-03-11.1-09	Staffing
75-03-11.1-18(2)	Health and Safety Hazards
75-03-11.1-18(3)	Health and Safety Hazards
75-03-11.1-18(11)	Health and Safety Hazards
75-03-11.1-18(21)	Health and Safety Hazards
75-03-11.1-23	Discipline
50-11.1-02.2	Smoking

Child Care Self-declaration:

75-03-07.1-02(3)(a)(5)	Care and protection
75-03-07.1-02(3)(a)(7)	Supervision
75-03-07.1-02(3)(b)	Discipline
75-03-07.1-02(4)	Health and Safety Hazards
50-11.1-02.2(24)	Capacity
50-11.1-02.2	Smoking