CORRECTION ORDER

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
CHILDREN AND FAMILY SERVICES
SFN 379 (2-2021)

Date
10/03/2022

☐ Immediate Correction Order ☒ Regular Correction Order

Name		Telephone Number	
Wee Folk Childcare LLC		(701) 220-4921	
Address	**City**	**State**	**ZIP Code**
910 South 18th Street	Bismarck	ND	58504
License Number			
08-87-5541-C			

A review of your home/facility was completed by:

Early Childhood Services Licensing Specialist	Date
Kolie Kadrmas	10/03/2022

The following correction(s) must be made:

Rule(s)
75-03-10-27 (5) Effect of conviction on licensure and employment.An operator shall submit an application for a fingerprint-based criminal history record check at the time of application and within five years from the date of initial approval and at least once every five years thereafter. The operator shall ensure that each staff member submits an application for a fingerprint-based criminal history record check upon hire and within five years from the date of initial approval and at least once every five years thereafter. The department may excuse a person from providing fingerprints if usable prints have not been obtained after two sets of prints have been submitted and rejected. If a person is excused from providing fingerprints, the department shall submit a request to the bureau of criminal investigation for a nationwide name-based criminal history record check.

Evidence of Violation
Licenser asked for CBCU memo from the unannounced visit that was done on 9-29-2022. Sheila stated that she didn't have a copy of staff members. Licenser stated that the staff members without cleared CBCU can not be allowed to work until licenser has a cleared CBCU memo.

Method of Correction
Any staff that do not have a current CBCU memorandum must complete the required process and submit a copy of the background check prior to being on site. Any upcoming staff must send a cleared CBCU memo prior to their first day of employment.

Time Allowed for Correction
20 days

Fiscal sanctions to be applied if correction is not made and verified within the allowable time-frame
$25 a day after the 20 days.

Submit a notice of correction(s) to the Early Childhood Services Licensing Specialist listed below within time frame above indicating you are in compliance. If you have any questions, contact the following:

Early Childhood Services Licensing Specialist	Telephone Number
Kolie Kadrmas	(701) 301-1649

Within three business days of the receipt of the correction order, the licensee of the early childhood facility shall notify the parent, guardian, or custodian of each child receiving care at the facility that a correction order has been issued. In addition to providing notice to the parent, guardian, or custodian of each child, the licensee shall post the correction order in a conspicuous location within the facility until the violation has been corrected, or for 5 days, whichever is longer.

The following are regulations which require immediate correction orders by rule and/or policy:

Family Child Care:

75-03-08-04	Display of License
75-03-08-08.1(4)	Harmful Environment
75-03-08-08.1(10)	Supervision
75-03-08-09	Staffing
75-03-08-14(2)	Health and Safety Hazards
75-03-08-14(9)	Health and Safety Hazards
75-03-08-23	Discipline
73-03-08-24(1)	Infant Care
50-11.1-02(7)	License Capacity
50-11.1-02.2	Smoking

Group Child Care:

75-03-09-04	Display of License
75-03-09-08(1)(i)	Ratio, License Capacity
75-03-09-09	Staffing
75-03-09-12(4)	Harmful Environment
75-03-09-12(8)	Supervision
75-03-09-18(3)	Health and Safety Hazards
75-03-09-18(6)	Health and Safety Hazards
75-03-09-18(9)	Health and Safety Hazards
75-03-09-18(10)	Health and Safety Hazards
75-03-09-23	Discipline
75-03-09-24(1)	Infant Care
50-11.1-02.2	Smoking

Preschool Child Care:

75-03-11-04	Display of License
75-03-11-08(13)	Ratio, License Capacity
75-03-11-09	Staffing
75-03-11-10(4)	Supervision
75-03-11-13(3)	Harmful Environment
75-03-11-18(2)	Health and Safety Hazards
75-03-11-18(7)	Health and Safety Hazards
75-03-11-18(8)	Health and Safety Hazards
75-03-11-23	Discipline
50-11.1-02.2	Smoking

Center Child Care:

75-03-10-04	Display of License
75-03-10-08	Staffing
75-03-10-09(12)	Staffing/License Capacity
75-03-10-12(1)(g)	Harmful Environment
75-03-10-12(3)	Supervision
75-03-10-18(4)	Health and Safety Hazards
75-03-10-18(7)	Health and Safety Hazards
75-03-10-18(10)	Health and Safety Hazards
75-03-10-18(11)	Health and Safety Hazards
75-03-10-23	Discipline
75-03-10-24(1)	Infant Care
50-11-1-02.2	Smoking

School Age Child Care:

75-03-11.1-04	Display of License
75-03-11.1-08(13)	Ratio, License Capacity
75-03-11.1-08.4(5)	Supervision
75-03-11.1-08.4(6)	Harmful Environment
75-03-11.1-09	Staffing
75-03-11.1-18(2)	Health and Safety Hazards
75-03-11.1-18(3)	Health and Safety Hazards
75-03-11.1-18(11)	Health and Safety Hazards
75-03-11.1-18(21)	Health and Safety Hazards
75-03-11.1-23	Discipline
50-11.1-02.2	Smoking

Child Care Self-declaration:

75-03-07.1-02(3)(a)(5)	Care and protection
75-03-07.1-02(3)(a)(7)	Supervision
75-03-07.1-02(3)(b)	Discipline
75-03-07.1-02(4)	Health and Safety Hazards
50-11.1-02.2(24)	Capacity
50-11.1-02.2	Smoking