CORRECTION ORDER

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
CHILDREN AND FAMILY SERVICES
SFN 379 (2-2021)

Date
08/04/2022

☐ Immediate Correction Order ☒ Regular Correction Order

Name		Telephone Number	
Early Childhood Learning Center		(701) 255-6882	
Address	**City**	**State**	**ZIP Code**
2330 E Divide Ave	Bismarck	ND	58501
License Number			
08-87-3157-C			

A review of your home/facility was completed by:

Early Childhood Services Licensing Specialist	Date
Linda Aberle	07/28/2022

The following correction(s) must be made:

Rule(s)
75-03-10-09. Duties of child care center operator.
The operator is responsible for compliance with the requirements set forth in this chapter and North Dakota Century Code chapter 50-11.1. The operator shall:
20. Report to the department or its authorized agent within twenty-four hours:
    b. An injury to any child which occurs while the child is in the care of the child care center and which requires medical treatment;

Evidence of Violation
It was reported to this worker that in the last two months there had been two incidents at the facility that resulted with families seeking medical treatment for their children.
These had not been reported to the department or this worker within the given time frame.
At the time of the visit, the director, Ellene Lang said there had been two incidents where the child did end up with a fracture of a bone. Ms. Lang said the first one was in June when she was gone. The second incident was two weeks ago.
This worker and Ms. Lang reviewed the regulation regarding this matter. Ms. Lang had the regulation for reporting highlighted in her copy of the child care center early childhood services chapter. Ms. Lang stated she had misunderstood the definition of what medical treatment was. She said she thought it was only if they were hospitalized. That is covered under subsection a. The reporting of an injury is under subsection b.

Method of Correction
Review this regulation with all staff. If the director would be gone again, the person in charge would be able to report any incidents that fall under this regulation within the given time frame.
Ms. Lang had shown this worker the incident reports the staff had written and put in the child's file.
Please continue with this practice.
Submit a plan as to how you will ensure the reporting of incidents will be done within the given time frame.
This could be your plan as to what you will do when an injury or accident happens.
It could be a checklist to include the steps you take during this time to include making that report to the department or your licensing specialist.

Time Allowed for Correction
20 Days

Fiscal sanctions to be applied if correction is not made and verified within the allowable time-frame
$5/day

Submit a notice of correction(s) to the Early Childhood Services Licensing Specialist listed below within time frame above indicating you are in compliance. If you have any questions, contact the following:

Early Childhood Services Licensing Specialist	Telephone Number
Linda Aberle	(701) 425-8778

Within three business days of the receipt of the correction order, the licensee of the early childhood facility shall notify the parent, guardian, or custodian of each child receiving care at the facility that a correction order has been issued. In addition to providing notice to the parent, guardian, or custodian of each child, the licensee shall post the correction order in a conspicuous location within the facility until the violation has been corrected, or for 5 days, whichever is longer.