

September 11, 2019

## **STANDARD TERMS AND CONDITIONS**

1. Payment Through State Disbursement Unit (SDU). All child support payments must be made to the SDU at PO Box 7280 Bismarck, ND 58507-7280. A parent owing support may make payments by personal check until a check is returned for nonsufficient funds. After that, payments must be made by cash, money order, or certified check. Any child support payment made directly by the parent paying support to the parent receiving support, rather than through the SDU, will be treated as a gift unless Child Support agrees to give credit for the payment.
2. Notification to Child Support. The parties must give Child Support the following information about themselves within 10 days from the date of this order or within 10 days from the date any of the information changes:
  - a. Social security number;
  - b. Home address, mailing address, and any change of address;
  - c. Telephone number;
  - d. Driver license number;
  - e. Employer's name, address, and telephone number;
  - f. Electronic mail address; and
  - g. Change in any other condition that could affect paying or receiving support. Examples include getting or losing health insurance for the children, being approved for disability payments, and becoming incarcerated.

This information can be provided to Child Support by filling out the Child Support Informational Statement, found on Child Support's website at [www.childsupportnd.gov](http://www.childsupportnd.gov), and returning the form to Child Support.

3. Right to Request Review. Either party has the right to ask Child Support to review the child support order.
4. Interest on Arrears. By law, interest may be owed if child support is not paid on time.
5. Income Withholding. Unless otherwise specified in the judgment, the child support obligation is subject to immediate income withholding.
6. Health Insurance. Unless otherwise specified in the judgment, the parent receiving support for the child must provide health insurance for the child whenever that parent can get the insurance for no or nominal cost. If the parent receiving support cannot get insurance for no or nominal cost, the parent paying support must provide insurance if that parent can get the insurance for reasonable cost. By state law, insurance is considered reasonable in cost if the parent can get it through an employer or union or on a group basis. If the parents have equal residential responsibility, then each parent is a parent paying support and a parent receiving support for purposes of this paragraph.

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The person getting the insurance must notify Child Support when the insurance is obtained and must include this information:

- i. Name of the insurance company;
  - ii. Name of the policyholder (this is the person who got the insurance);
  - iii. Policy number; and
  - iv. Date insurance coverage started.
7. Unless otherwise specified in the judgment, child support payments are due on or before the 10th day of each month starting with the month after the judgment is signed.
8. A parent's child support obligation will continue until the last day of the month in which the child reaches age 18, unless the child is still in high school and still living at that time with the parent receiving support. If support is to continue or resume after the month in which child reaches age 18, the parent receiving support must file the Affidavit of Custodial Parent with the court. If the affidavit is filed, child support will continue or resume until the last day of the month in which the child graduates or reaches age 19, whichever comes first. Unless otherwise specified in the judgment, a child support obligation for more than one child will not automatically be reduced when the support obligation expires for the oldest child.