

# Best in Class Coaching Framework

## Best in Class Coach

Best in Class coaches support participants in all components of the Best in Class program including, but not limited to, environment and materials, Teaching Strategies curriculum and GOLD assessment, professional development, family engagement, and health screenings/referrals. The goal of coaching is to maximize child outcomes and provide quality experiences for children through observation, dialogue, inquiry/reflection, and goal setting. Coaches will facilitate Fidelity Focus trainings to build participation and foster networking.

Coaching Level	Number of Onsite visits
Tier 1- Beginning Participant	4 Onsite Visits (minimum)
Tier 2- Returning Participant	2 Onsite Visits (minimum)

### Tier 1 Beginning Participant (new participant and/or new program)

- Purpose
  - Provide new programs and/or new participants with intensive support around the components of Best in Class. Coaching focuses on the alignment of the classroom to the Best in Class Environment Standards and implementation of Teaching Strategies GOLD assessment cycle.
- Duration/Delivery
  - Best in Class coaches meet with participants monthly by virtual and/or onsite (a minimum of four onsite visits per funded year) and communicate indirectly (phone/email) as needed.
- Accountability
  - Best in Class Coaches document visits and communication as prescribed by STATE

### Tier 2 Returning Participants

- Purpose
  - Provide returning participants with continued support through Practice Based Coaching (PBC) cycles to refine practices in environment, structure, curriculum/assessment, and teacher/child interactions.
- Duration/Delivery
  - Best in Class coaches meet with participants monthly by virtual and/or onsite (a minimum of two onsite visits per funded year) and communicate indirectly (phone/email) as needed.
- Accountability
  - Best in Class Coaches document visits and communication as prescribed by STATE

### Timeline (see Appendix-Best in Class Coaching Timeline)

## **Best in Class Health & Safety Coach**

Research shows that children thrive in a healthy and safe environment. Best in Class awardee is expected to provide a healthy and safe environment by following the Best in Class Health and Safety Standards. The health and safety specialist will share best practices on health and safety related topics.

## **Health & Safety Specialist**

One virtual training opportunity (two different times) will be provided for all Best in Class participants. The training will provide best practices to align to the Best in Class Health and Safety Standards. **1 Hour Training- Best in Class- Health & Safety (2 different sessions offered)**

### **New Program:**

Teachers will receive the Health and Safety Assessment after training. Upon completion of a Health and Safety Self-Assessment (emailed to Sarah by Nov 7<sup>th</sup>), new participants will receive an on-site classroom visit and will discuss goal implementation with the health and safety specialist. Health Specialist will email a summary of the onsite visit to the teacher. Follow-up virtually (this should be scheduled while onsite)

- *Milestone Met: Attend Training and complete the survey, Complete Health and Safety Assessment, Onsite Visit, Virtual Follow up*

### **New Participant, Returning Program:**

Teachers will receive the Health and Safety Assessment after training. Upon completion of a Health and Safety Self-Assessment (emailed to Sarah by Nov 7<sup>th</sup>), new participant will receive a virtual follow up meeting to discuss goal implementation with the health and safety specialist. Health Specialists will email a summary of the virtual visit to the teacher.

- *Milestone Met: Attend Training and complete the survey, Complete Health and Safety Assessment, Virtual Meeting*

### **Returning Participants:**

Returning participants will be required to attend one virtual training opportunity. Upon completion of the training, the participant will complete a reflection Survey- reflecting on one practice they implement in their classroom or new goals as a result of the new training.

- *Milestone Met: Attend Training and complete survey*

***Programs will have access to the Health & Safety Specialist as needed throughout the year.***

**Timeline (see Appendix-Health Consultant Timeline)**

## Best in Class Coaching & Consultation Framework Appendix

Best in Class Coaching Timeline		
Month	Tier 1 (New Teacher)	Tier 2 (Returning Teacher)
July/August	<ul style="list-style-type: none"> <li>Welcome Email (admin)</li> <li>Welcome Email (teacher)</li> <li>Onsite Orientation Meeting</li> </ul>	<ul style="list-style-type: none"> <li>Welcome Back Email (teacher/admin)</li> <li>Virtual Orientation Meeting (teacher)</li> </ul>
September	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Onsite Informal Observation (Environment)</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>
October	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Onsite Informal Observation (Assessment Cycle) (Oct/Nov)</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>
November	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Office Hours (Teaching Strategies Checkpoints)</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>
December	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Virtual Checkpoint Meeting</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Virtual Checkpoint Meeting</li> </ul>
January	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Virtual Meeting- Practice Based Coaching Cycle (PBC)</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>
February	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>
March	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Virtual Checkpoint Meeting</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Virtual Checkpoint Meeting</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>
April	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Practice Based Coaching Cycle (PBC)</li> </ul>
May	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Virtual Meeting (Wrap up year)</li> </ul>	<ul style="list-style-type: none"> <li>Touchpoint Email</li> <li>Virtual Meeting (Wrap up year)</li> </ul>
May be individualized for program based on needs and deadlines		

<b>Best in Class Health and Safety Timeline</b>	
<b><i>First Year Teacher</i></b>	<b><i>Returning Teacher</i></b>
Receive Welcome Email from Sarah- First week in September with BIC Health and Safety training dates and registration links attached.	Receive Welcome Email from Sarah- First week in September with BIC Health and Safety training dates and registration links attached.
Teachers attend one of the BIC Health and Safety trainings. Upon completion, Sarah emails self-assessment.	Teachers attend one of the BIC Health and Safety trainings.
Teacher Completes Survey	Teacher Completes Survey
Teachers complete SA by 11/07/25 and email to Sarah	
Sarah Schedules Onsite visit (returning program does not receive visit)	
Onsite Visit (returning program does not receive visit)	
Virtual Follow up	
May be individualized for program based on needs and deadlines	