

**ND INTERAGENCY COORDINING COUNCIL  
MEETING MINUTES  
Thursday, October 24, 2024  
Virtual via Teams**

**PRESENT**

Missi Baranko  
Shannon Grave  
Emily Dolinar  
Jill Staudinger  
Amy Casavant  
Jodi Hulm  
Danielle Westerhausen  
Danielle Hoff

Matt Nelson  
Angela McSweyn  
Eric Gault  
Sarah Carlson  
Louise Greff  
Kayla Stastny  
Michelle Ragan  
Jordan Anderson

**STAFF:**

Jackie Adusumilli, Part C Coordinator  
Colette Perkins

**TOPIC: WELCOME & INTRODUCTIONS**

ICC members introduced themselves.

**TOPIC: OVERVIEW OF AGENDA**

**TOPIC: FAMILY STORY**

Matt Nelson provided the family story. Gram was born, trouble feeding right away. Breast feeding went out the window and sub for bottles. Only 1 pediatrician in Williston and busy and got a family Dr. and at 6 months realized gram was delayed in everything. Referred to right track and started ID at 10 months. Very tired all the time and gram didn't sleep much until 2 ½ years old. Nursing supervisor gave them lots of ideas. Had ear infections and tubes took care of that. Home visitor had great ideas started pt. around 2 ½ a lot things happened, got a diagnosis, did genetic testing and no one has the same change as him. Autism is associated with it, gram is mild case doesn't have seizures and able to walk. 2 weeks later Cora, daughter was born. Pediatric therapy clinic opened, they expanded and got OT and PT. They expanded and when they added new services we tried them. We did a sleep coach, lady via zoom to get gram to sleep

and within a week he was sleeping through the night. Signed up for family voices leadership institute and got them connected to this community of parents with kids with disabilities and connected with Roxane Romanick. We connected with our community more and shared with other parents and it was great. Gram moved to preschool and he thrived and he was the social creature. IEPs then started and focused on to deficiencies and how to participate in class and we didn't care for that. Pandemic hit and gram went into lock down with behaviors. Next year moved to grand forks and started over with new team at school, new therapists and taken control over things. Academic goals do not matter to us. Started with different medications. Went to Denver to children's hospital have a multidisciplinary clinic and will try a new medication and up to a higher dose next week.

## **TOPIC: NEW BUSINESS**

### Priority Setting Activity -

John introduced himself and Lindsey and they are from TACE in UT.

John stated that he enjoyed hearing Matt's story.

John went through the handouts sent from Jackie.

For the priorities, John wants to develop an action plan to go with the priorities on how to reach the goal and provide advice and assistance to the lead agency.

Need to determine which priorities are a major priority.

John shared a slide on different data sources.

John discussed the handout Priority Setting and Action Planning. Priorities could take a couple of months to accomplish or it could be 2 years. Some things might be complicated and take more time to accomplish.

You will be asked about the data sources that will substantiate the priorities.

Action Plan is simple and shouldn't take long. The most important part of the action plan is the activities to accomplish the action plan.

### **Define Roles and Responsibilities of Each ICC Membership Category:**

Amy C, Jordan A, Roxane R, Jennifer W, Jodi Hulm, Louise Greff

Formalizing and strengthening collaboration.

IDEA duties relating to priorities:

Lays out exact description of who we need in ICC.

APR indicators – we are 1 through 11. Defining roles as members can affect our indicators.

Building Capacity – didn't get to that point.

Activities – didn't get to that point.

### **Compensation for Parents in the ICC to attend ICC meetings & activities:**

John will talk to Matt about changing Operating Procedures.

Members, Matt, Eric, Sarah C, Danielle W

Need to increase parent participation; need to have 20%. Currently have 4 that fit definition.

Offer compensation will increase available pool of parent rep.

This will increase participation of parents.

Attendance – seem to go with 1<sup>st</sup> priority.

Most other members are compensation for their time.

It would show that we value parent reps.

If being paid their voice must be valuable and participate in a meaningful way.

Matt read through the Operating Procedures for reimbursement for parent. Didn't talk about APR indicator – could look maybe at indicator 4.

Plan to build – same as justification.

Next steps – research dollar amount used by other states doing something similar. Then come up with a specific dollar amount a number that is appropriate and defensible. Bring dollar amount to ICC to vote on.

### **Increasing Public Awareness**

Missi B, Jill S, Michelle R, Emily D, Danielle H

Have a bad system and to make a referral they need to know which HSC and need to know who to call; have to know what you are asking for, or who to fax to; and same for Right Track. Community partners and child care providers so we can have a portal website to make referrals.

Streamlining process and earlier identification.

IDEA – child find and EI services.

Indicator 7 timeliness and 5 and 6.

Multiple other state entities that have apply on line or submit for ref information. Talked about surveys state is using for some of the systems. Hope to have a 1 spot place.

Jackie thanked everyone for everything that was laid out.

At Dec meeting, we will de-briefing and talk about OSEP visit.

There are 8 components of general supervision.

John congratulated Amy on the job of being the ICC Chair and a job well done.

Amy thanked John for coming in and getting us on the right path.

#### ICC Elections -

Amy asked for nominations for Chair.

Someone to commit for a year term and stay as outgoing chair to coach and support the new Chair. Leading the meetings and in between meetings, about an hour or less to plan agenda for the next meeting and it is virtual and work to pair up with Sarah's group to find a family story.

Looking for outgoing parent co-chair and this person would have the same but not lead the meeting but could with the Chair. No in person meetings. Lend your talent and provide unique experience to the group.

Also need an incoming Chair, but wouldn't do anything until the following year when that person would be chair.

Eric volunteered to be the Parent Co-Chair. Matt n moved to elect eric gault as co-chair and Louise G seconded the motion. Motion carried. 13 yeas and 0 nays.

Sarah Carlson Moved to vote jill Staudinger to be next chair and Danielle Westerhausen to be incoming chair for 2025 matt nelson seconded. 13 yeas and 0 nays motion carried.

Amy Casavant will provide the outgoing chair support.

## **TOPIC:     STANDING NDICC AGENDA ITEMS**

### ICC Member Update –

Angela = will put in the chat - early childhood sec planning an early childhood conf on april 11 and 12 and working on registrations and a call for presenters. Also looking for home visitor presentations.

Jen Withers - \$500,00 to help schools identify students experiencing homelessness and numbers have increased since last year.

Jordan Anderson – sending parent transition guides to be looked for feedback when in final draft form it will be sent to the ICC members.

Sarah – send me a blurb on your member update please

Matt – parent leadership institute – Sarah’s talk was pretty amazing. It was about goals – dream mapping session – parents lives and what they dream of and just not about their kids.

### ICC Committee Reports –

Jackie – thanked family survey committee and used recommendations and received over 700 responses to family surveys.

Jill thanked Jordan for sending out comments that family shared was so up lifting and read at staff meeting.

Figure out how to use the comments with our marketing campaign.

Matt – parent comp and redoing standard operating procedures haven't done anything and waiting to work with John. John has been looking into the standard operating procedures and a draft of potential changes for us to look at.

Matt – have the family story every time and it has become the job of committee to find family story but committee wasn't form to do that and Sarah used to do this. Is there another way to have a paid member of the ICC to find a family story rather than parents to do. Can go back to the leadership committee to find family story. Family story is part of the membership committee. Sarah – what can we do to have a diverse committee. Include more stories across the state when meeting virtually. Appreciate the time that Sarah and membership committee put into finding a family story. Jackie will shift back to Executive committee and work with providers to find a family story. Doing a library of family stories not sure how to do that. Jackie talk about at December and discuss more and Jackie can check into the tech side of this also.

Jackie will review the current member list and then send out to the members.

Adjourn

**TOPIC:     UPCOMING MEETING DATES**

Thursday, December 12, 2024  
9a.m. – 12p.m.  
Virtual Meeting