Hospital Plan Template Infection Control

Screening Workers
- Describe or reference policies for exclusion of ill staff and criteria for return to work.
- Describe or reference policies for sick time benefits (compensation) during periods of mandatory exclusion from work.
- Identify triggers for initiation of screening staff for illness when they arrive for duty for the purpose of excluding ill staff from the facility
    - Identify criteria for when screening of staff is initiated
    - Location where screening will occur
    - Identify staff responsible to perform screening and to determine staff eligibility for work or mandatory ill time.
    - Define what documentation of screening findings you will require in the employee health record

Worker Protection
- Describe or reference policies regarding respiratory fit testing
    - Identify any changes to fit testing program during a pandemic influenza outbreak to ensure adequate protected staff for the surge.
    - Identify responsibility for fit-testing program during emergency
- Determine positions that need to remain compliant with fit testing at all times and positions that may need fit testing during an airborne outbreak.
- Describe how you will monitor the use of PPE and infection control measures such as hand washing and enforce the policies
    - Identify responsibility for monitoring, enforcing or strengthening the infection control interventions
- Describe system for setting up monitored donning and doffing PPE for highly infectious agents.
- Describe triggers and plans to assign specific staff to care of cohorted infectious diseases
- Identify a process to store assigned PPE such as N95 masks when conservation of PPE is recommended.

Prevention of Transmission
- Describe any plans to cohort infectious patients to a particular area of the hospital.
- Describe the use of negative pressure rooms, portable HEPA filter units, and manipulation of HVAC system to provide airborne isolation
- Procedures for preventing transmission when patient transportation is medically necessary
- List any changes to visitation policies during an emergency and specifically during pandemic influenza.
    - Masks for visitors
    - Limitation or cancellation of visiting hours
        - Any exceptions, i.e. pediatrics

- o Define criteria for suspension of visiting by the public
- Just in time enhanced training for staff regarding infection control policies
  - o Identify responsibility for training
- Enhanced monitoring of staff adherence to procedures and policies
  - o Identify responsibility for monitoring practice

Surveillance
- Describe process for collecting and reporting disease surveillance data
  - o Number of cases
  - o Number of deaths
  - o Nosocomial transmission
  - o Identify responsibility for surveillance activities and for reporting information to public health

Resources

Meritcare Template Resources:
- Infection Control Plan
- Visitor Restriction Guidelines
- Visitor Log
- Employee Health Pandemic Protocol for Pandemic Flu Surveillance
- Employee Health Protocol for Work Restrictions

HHS Recommendations: http://www.hhs.gov/pandemicflu/plan/sup4.html#box1

Pandemicflu.gov: http://www.pandemicflu.gov