

eCR Implementation Checklist

ITEM	Completed
Verify eCR Prerequisites are Met (Page 4)	
<ul style="list-style-type: none"> Required EHR vendor updates for eCR installed 	
<ul style="list-style-type: none"> Complete setup and implementation within EHR as needed for creation of eICR including tables and mapping 	
<ul style="list-style-type: none"> Confirm the ability to generate an eICR within EHR software 	
<ul style="list-style-type: none"> Confirm the ability exists to receive a RR message into the EHR software 	
Registration of Intent (Page 5)	
<ul style="list-style-type: none"> Communicate your intent to participate in eCR to your public health agency (PHA) 	
<ul style="list-style-type: none"> Communicate with the eCR Support Team via eCR general information desk at eCR-info@aimsplatform.org 	
<ul style="list-style-type: none"> Request Compliance Letter 	
Confirm Policy Path (Page 5)	
<ul style="list-style-type: none"> Confirm the appropriate Business Associate Agreement (BAA) exist for electronic communications with the Association of Public Health Laboratories (APHL) 	
Establish Connectivity (Page 6)	
<ul style="list-style-type: none"> Determine the 'transport' method for your organization 	
<ul style="list-style-type: none"> If using a HISP, confirm with the HISP if any additional connectivity testing is needed to the AIMS Platform 	
Conduct Testing (Page 9)	
<ul style="list-style-type: none"> Confirm the use of Test Data Only – do not use actual patient data 	
<ul style="list-style-type: none"> Download the Covid-19 Test Package 	
<ul style="list-style-type: none"> Perform a trigger test of an eICR with AIMS/RCKMS 	
<ul style="list-style-type: none"> Confirm receipt of a RR back into the HER 	
<ul style="list-style-type: none"> Review the RR Result with the HER 	
<ul style="list-style-type: none"> If Issues are found, open a ticket with APHL. Once Issue resolved repeat testing steps 	
Go-Live in the Production Environment (Page 9)	
<ul style="list-style-type: none"> Submit helpdesk ticket with the eCR Support Team via email to informatics.support@aphl.org 	
<ul style="list-style-type: none"> Establish Post-Live Monitor workflow process for eCR RR 	
<p style="color: red; text-align: center;">Do not discontinue your existing reporting method for electronic case reported conditions (e.g., faxing reports to your local public health authority) until you receive official notification from NDHHS authorizing this action. This authorization will be issued after all testing and validation processes are completed.</p>	