

North Dakota Cancer Coalition-(NDCC)

Steering Committee

Monday June 6, 2016

CALL IN NUMBER- 1-866-347-9524

12-1PM

Meeting Minutes

Janna Pastir

Roll call and introductions	done
Additions to the Agenda	New agenda sent this am
<u>Approval of Minutes from May in person meeting</u> Additions or corrections to the May minutes?	Review of minutes – any changes? None noted.
Coalition role with Palliative Care Survey- Joyce	Palliative care survey- core group to move survey forward- tentatively looking at the Center for Rural Health to administer and conduct the analysis. Sites- hospitals, clinics, nursing homes, assisted living, home health and public health. Where and what the services provided for palliative care? This is where we are starting. Limited survey so information will be ready for legislative session. Heart Association, Lung Association, Long Term Care Association- contacted so these agencies know what is happening. Identify- pain management, dialysis- DM, lung disease and cancer. Would like survey done by the end of September.
Colorectal Messaging /Screening Detection workgroup activities- Joyce	Merge the round table colorectal and workgroup – messaging group from the roundtable will be part of the workgroup. Messaging using ND celebrities as a means of promoting colorectal cancer meeting- Josh Duhamel, Carson Wentz – mom has worked with the American Cancer Society or American Heart Association.
ND State Cancer Plan Status update	It is moving ahead- graphic designer and photos are done. Some opted to send in their own photos. Qualtrix survey for photos and select favorites for inclusion in the plan. 12 choices please do before the end of the week. When we have a draft of the new plan- the Steering Committee will be able to review- we need to the graphic designer by June 29 th . We have had to make a few changes for compliance. Joyce is writing the Palliative Care piece and Nancy Joyner will be helping along with others. Obesity reduction is an objective with nutrition and physical activity strategies Separate objective for end of life care with baseline and targets- Milan created the map- will be the baseline- with 100% coverage in 5 years. Visual way to see the rural area of the state. Easier to understand and

	flows well. Question- if we are following other state plans- yes related to chronic disease in general- obesity with physical activity and nutrition- Deanna was referenced. End of Life objective- one strategy now under Survivorship- change to Palliative care. Aligned with state Tobacco- smoke free multi unit housing as a new objective.
Ideas of ways to us any NDCC funds	This will be an agenda item each month. Geneal received a check for \$100.00 from West River Health Services with a thank you for all we do for cancer. Dr. Leitch asked if we can use for speakers for upcoming meetings- save for annual meeting and projects. Can we use for subcontracts? The only money that is restricted for colorectal is DMF- let's talk about it at the in person meeting.
ND CCCP subcontract Program 16-17	Milan is assisting in writing the RFP to send out Wednesday. The start date is the day after Labor Day. We have sent out requests for reviewers. One confirmed- need three. Letter of intent is required. Technical Assistance available. Evaluation – Jesse will help to sustain the program instead of success outcomes. This will stay the same. We have leveraged funding from other programs – 8 to possibly 10 will be funded. 20 applications last year. Stipend for reviews this year. Amount- \$100.00 to \$150.00 for reading grants. Janna will send out an email to the Executive Board. Is this if they request or for all 3 – for all 3. Let's table and see if there are issues getting reviewers. Proposals due July 8 th – maximum \$7,000.00 – up to \$7000.00. Same priorities as last year- HPV, UV safety, Worksites, colorectal cancer. Priorities- prevention- worksite, school and community. Nutrition- special provision for community that is focused on nutrition – free technical assistance from American Heart Association.
Other points of discussion	None
<u>Next Steps</u>	None
<u>Next meeting – steering committee September 16, 2016- Jamestown</u>	In person Jamestown September 16 th – moved later so it did not interfere with the Powwow Congratulations Stefanie and Geneal!
Meeting Adjourned	If any NDCC members or others who joined the call and did not provide their name for roll call, please send an e-mail to ndcc@nd.gov and let us know you attended the call. Take questions or comments at this time.

In Attendance:

Ken Dykes or Andrea Doerr Greff- Andrea-Y

Jodie Fetsch -Y
Krista Fremming-Y
Julie Garden- Robinson-Y
Cindy Gohner
Brad Hawk-Y
Shannon Bacon
Shane Jordan
John Leitch-Y
Stefanie Meyer-Y
Susan Mormann-Y
Richard Mousseau
Janna Pastir-Y
Geneal Roth-Y
Mary Sahl-Y
Joyce Sayler-Y
Jesse Tran-Y
Lucy Zheng-Y
Barb Sherburne-Y
Milan Vu-Y
Cheri Keifer-Y