

North Dakota Cancer Coalition-(NDCC)

Steering Committee Meeting

Monday January 9, 2017

CALL IN NUMBER: 1(866-347-9524)

12-1PM

Meeting Minutes

Roll call and introductions	Janna completed
<u>Review of prior steering committee minutes</u> https://www.ndcancercoalition.org/image/cache/11-7-16 NDCC Steering Committee Minutes.pdf	Send any corrections via email to Janna after the call.
Day in the Legislature update - Stef	16-17 organizations will be represented. Spoke with legislator- tips - send a very specific written invitation the day of the event- with a clear message. The printed invitation will be distributed that morning. Short brief email to be sent to our legislators in each person's district that is participated. Each person should know what their representative looks like so you can speak to them that day. Stef will circulate out the tools for all the organizations that are participating. Shannon offered the ACS CAN assistance with this invite. ACS CAN will be one of the booths. Multiple different booths- need to have the same talking points.
Division of Cancer FOA-DCPC	Division of Cancer received their funding announcement. Comprehensive cancer program will stay the same with the coalition – collaboration. The need for MOU's to carry out activities may be requested from certain agencies. We are required to have a letter of support from the chair. This does need to be submitted by Feb 21. Grants.gov will be down on Feb 18 th so grant will be submitted prior to the 18 th .
Finalize time for Steering Committee in person 4-6-17 in Bismarck	Day in legislature on April 5 th – block of rooms at Comfort Inn Suites in Bismarck- reserved under ND Cancer Coalition for the night of the 5th. A conference line will be available for those that are not able to attend in person. 9:30 am to 1 pm were the suggested times for the meeting. Meeting room reserved- coffee, tea and cookies provided with the room. Lunch will be discussed at a later date.
State of the Cancer Plan- Janna Pastir	The plan is in the final review. The current plan ends in 2016 although the strategies are close to the same. It is still fine to use until the new plan is available.
Other points of discussion	Julie Garden Robinson- updating sun safety information during farmer instruction with spraying.
	Vice Chair and Secretary will be up for election at the annual meeting

Next Steps	which will be held virtually and Janna has polling program that will be used.
Next meeting NDCC Conference call February 6 at 12 pm	Feb coalition sharing colorectal cancer information with the Turn ND Blue contest. Leaders of the roundtable workgroups will share information during the coalition call.
Meeting Adjourned	If any NDCC members or others who joined the call and did not provide their name for roll call, please send an e-mail to ndcc@nd.gov and let us know you attended the call. Take questions or comments at this time.

In attendance: Shannon Bacon, Jodie Fetsch, Krista Fremming, Julie Garden-Robinson, Cheri Kiefer, Stefanie Meyer, Susan Mormann, Janna Pastir, Geneal Roth, Joyce Sayler, Jesse Tran, Milan Vu, Lucy Zheng