

**12-1 PM**

**Meeting Minutes**

<b>Roll call-</b>	<b>Stefanie did roll call at 12:04pm.</b>
<b>Update from NDDoH</b>	Recent reorganization as changed the name and make up of several divisions that NDCC partners with. The Division of Cancer Prevention and Control has changed to the Division of Community and Health Systems and includes the cancer and tobacco programs, Susan is still the Director. The Division of Chronic Disease has changed names and is now the Division of Health Promotion. It includes Oral Health, Diabetes, hypertension, worksite wellness and school health. The section has renamed to the Healthy & Safe Communities Section.
<b>New Platform Update</b>	The new platform appears to be working with 104 subscribers. A little under half of the subscribers indicated 1 or more workgroups they are interested in working with. Shannon, Mallory, Stefanie and Jesse all have the ability to access the MailChimp lists and templates.
<b>Vote to add member</b>	Janna shared that Jacob Davis is an active member that is interested in a role on the Steering Committee and providing some feedback and assistance with NDCC based evaluations. Janna motioned to nominate. Mallory Koshiol seconded the motion. Stefanie called for a vote. All in favor. None not in favor. Motion passed.
<b>NDCC Management</b>	Janna provided an update in the use of social media, website management and the need for assistance with the newsletter. Per group discussion, Janna and Stefanie will email the coalition about the opportunity to get involved by writing the monthly newsletter. Janna will write up content and work with Stefanie to forward the email to the entire distribution list.
<b>Topics and Speakers for Dec. and 2018</b>	Comp Cancer will reach out to the ECQIP Cervical Cancer Screening Quality Improvement projects to present for 20 minutes on the December call in preparation of cervical cancer awareness month in January. Other ideas for 2018 include: <ul style="list-style-type: none"> <li>a. February- Erin Powers CRC and Turn ND Blue</li> <li>b. May- Business Meeting: Cancer Plan and Burden Review</li> <li>c. August- HPV Prevention (vaccine update, ACS HPV initiative information and resource clearing house)</li> </ul>
<b>Other Points</b>	
<b>Next Steps</b>	Janna will connect with Stefanie on the newsletter email. CCCP will identify a speaker for the December call.

<b>Next meeting:</b>	NDCC- December 18, Steering Committee January 8, 2018
<b>Meeting Adjourned</b>	Meeting adjourned at 1:04pm If any NDCC members or others who joined the call and did not provide their name for roll call, please send an e-mail to ndcc@nd.gov and let us know you attended the call. Take questions or comments at this time.

Name	Present	Name	Present
Shannon Bacon- American Cancer Society (ACS)	X	Stefanie Meyer- (NDCC Chair)- NDSU MPH Program	X
Andrea Doerr-Greff- Bismarck Cancer Center		Susan Mormann- NDDoH- Director of Community and Health Systems Division	X
Jodie Fetsch- Custer Health (Local Public Health)	X	Beth Nelson- Altru Cancer Center	
Julie Garden-Robinson- NDSU Extension (Statewide)	X	Janna Pastir- NDDoH Director of Health Promotion Division	X
Cindy Gohner- BCBSND	X	Geneal Roth- (NDCC Treasurer)- Quality Health Associates of ND	X
Brad Hawk- Commission on Indian Affairs		Mary Sahl- Sanford Health-Treatment	X
Shane Jordan- Trinity Health Cancer Center		Barb Sherburne- Sanford Health	X
Jolene Keplin- (Secretary) Turtle Mountain		Jesse Tran– NDDoH Cancer Division Program Evaluator	X
Cheri Kiefer- NDDoH - Nutrition and Physical Activity		Kendra Roland- CCC Program Great Plains Tribal Chairman's Health Board	
Mallory Koshiol- (Vice Chair) Sanford Health QI	X	Zheng, Yun (Lucy)/Cristina Oancea- UND- ND Statewide Cancer Registry	X
John Leitch- (NDCC Past-Chair)- Sanford Health		ND Comp Cancer Program Director- Vacant	
		ND Comp Cancer Community Partnership Coordinator- Vacant	