

# Special Health Services Financial Coverage Program

## Health care provider referral process

The North Dakota Department of Health and Human Services (NDDHHS) Special Health Services (SHS) Financial Coverage Program provides financial coverage for services that promote early diagnosis and treatment to children with special health conditions who meet medical and financial eligibility criteria. To learn more about SHS please visit <https://www.hhs.nd.gov/shs>

To view and/or print the *Financial Coverage Program Fact Sheet* and other information that can be provided to families, visit <https://www.hhs.nd.gov/diagnostic-and-treatment-services>

### TO REFER A CHILD TO THE FINANCIAL COVERAGE PROGRAM, FOLLOW THESE STEPS:

1. Provide the family with information regarding SHS's Financial Coverage Program as referenced above for the child's eligible condition. To view the comprehensive list of eligible conditions please visit [https://www.hhs.nd.gov/sites/www/files/documents/DOH%20Legacy/9.2021%20Condition%20list-HHS%20Logo%20\(3\).pdf](https://www.hhs.nd.gov/sites/www/files/documents/DOH%20Legacy/9.2021%20Condition%20list-HHS%20Logo%20(3).pdf)
2. Have the family complete a Release of Information (ROI) form to authorize SHS to contact the family and your facility as necessary. This ROI form can be from your own organization.
3. Have the Medical Records Department mail the signed ROI and medical records to the SHS Claims and Eligibility Administrator. These can be mailed, emailed, or faxed to:  
  
Fax: 701-328-1645  
Attn: Tina Feigitsch  
Email: [tfeigitsch@nd.gov](mailto:tfeigitsch@nd.gov)  
  
Mail: Special Health Services Unit– ND Dept. of Health & Human Services  
600 East Boulevard Avenue, Dept. 325  
Bismarck, ND 58505  
Attn: Tina Feigitsch
4. Once the SHS Claims and Eligibility Administrator receives the ROI and medical records, they will contact the family and complete the application process via phone.

### FOR QUESTIONS, OR FOR MORE INFORMATION, CONTACT NDHHS SHS

Phone: 701-328-2436

Email: [dohcshsadm@nd.gov](mailto:dohcshsadm@nd.gov)

Web: <https://www.hhs.nd.gov/shs>