

# Interoperability Roles and Responsibilities Matrix

## North Dakota Immunization Information System (NDIIS) Team Members

Role	Responsibilities	Organization	Contact Name	Contact Email Address
Interoperability Project Sponsor	Project sponsor and NDIIS Manager	NDHHS*	Mary Woinarowicz	<a href="mailto:mary.woinarowicz@nd.gov">mary.woinarowicz@nd.gov</a>
Interoperability Project Manager	Overall management of the Interoperability project	NDITD**	Stacie Wade	<a href="mailto:stwade@nd.gov">stwade@nd.gov</a>
IT Project Manager	Management of the technical portion of the interoperability project for BCBSND	BCBSND***	Sarah Flynn	<a href="mailto:Sarah.Flynn@bcbsnd.com">Sarah.Flynn@bcbsnd.com</a>
Technical Lead	Technical lead and NDIIS subject matter expert responsible for overall technical implementation as well as technical testing of messages, etc.	BCBSND	Joel Freborg	<a href="mailto:Joel.Freborg@bcbsnd.com">Joel.Freborg@bcbsnd.com</a>
Network Administrator	Network administrator who will assist provider with connectivity testing	BCBSND	Joel Freborg	<a href="mailto:Joel.Freborg@bcbsnd.com">Joel.Freborg@bcbsnd.com</a>

\*NDHHS - North Dakota Department of Health and Human Services

\*\*NDITD - North Dakota Information Technology Department

\*\*\*BCBSND - Blue Cross and Blue Shield of North Dakota (the technical vendor for the NDIIS)



## Immunization Provider & Electronic Health Record (EHR) Vendor Team Members

Role	Responsibilities	Organization	Contact Name	Contact Email Address
Provider Executive Sponsor	Provider Executive Sponsor responsible for making executive level decisions and ensuring the overall success of the provider portion of the project	Provider		
Provider Technical Lead	Technical lead for interoperability project responsible for overall technical implementation as well as technical testing of messages, etc.	Provider		
EHR Vendor Technical Lead	Technical lead for the provider immunization system. This person will understand the exporting and data mapping components of the system.	EHR		
Network Administrator	Network administrator responsible for ensuring provider connectivity	Provider EHR Vendor		
Ambulatory Testing Coordinator	Ambulatory SME responsible coordinating user acceptance and end-user testing	Provider EHR Vendor		
Ambulatory Testing Staff	Ambulatory testers who will be completing user acceptance/end user testing	Provider EHR Vendor		

*The completed matrix must be submitted via email to the Interoperability Project Sponsor and the Interoperability Project Manager.*