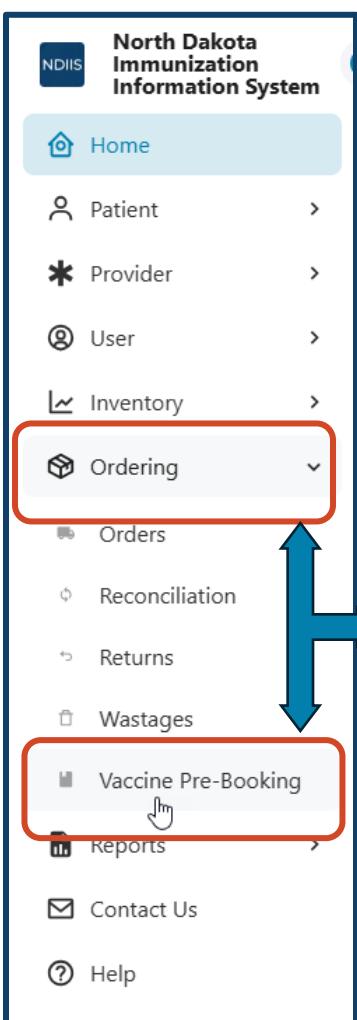


Vaccine Pre-Booking

Getting Started

NDIIS Provider Sites are now able to complete their immunization prebooking through the NDIIS user interface. This functionality will be used for all immunizations that require prebooking, such as seasonal respiratory immunizations and all eligible providers will receive detailed communication from the Immunization Unit before and during the prebooking process.

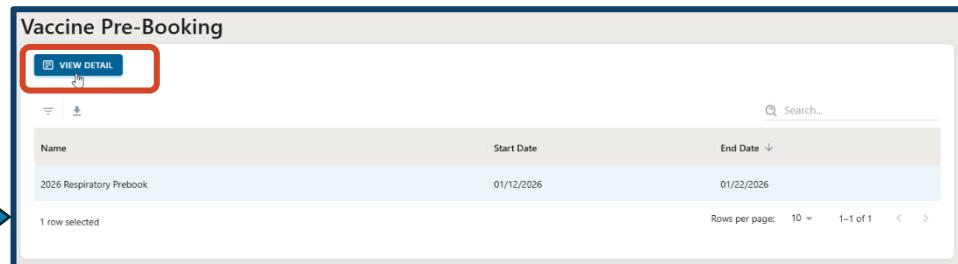
Placing Your Prebook



The screenshot shows the NDIIS Main Menu. The 'Ordering' menu item is expanded, and 'Vaccine Pre-Booking' is highlighted with a red box and a blue arrow pointing down to the 'View Detail' button on the 'Vaccine Pre-Booking' page.

1. NDIIS users with Provider Admin or Standard level user access will see the **Vaccine Pre-Booking** function under the **Ordering** option on their NDIIS Main Menu.

In the Vaccine Pre-Booking, users will see all current and previously submitted pre-books.



The screenshot shows the 'Vaccine Pre-Booking' page. It displays a list of pre-books with a 'View Detail' button. One pre-book is listed: '2026 Respiratory Prebook' with 'Start Date' 01/12/2026 and 'End Date' 01/22/2026.

2. To review previously submitted prebooks or to enter a new prebook, click the prebook from the list displayed and select **View Detail**.
3. If today's date is on or after the selected prebook *End Date*, it will be view only.

2026 Respiratory Prebook Pre-Booking

[← BACK TO PRE-BOOKINGS](#) [SAVE](#) [UNDO CHANGES](#) [PATIENT DOSES ADMINISTERED](#)

⚠ This prebook is closed. Quantities cannot be edited.

Search providers, NDC, brand...

NDC	VACCINE	PRODUCT NAME	MANUFACTURER	CATEGORY	PACKAGING	PEDIATRIC QUANTITY	ADULT QUANTITY	TOTAL
00069-2377-10	COVID Pfizer 12+	Comirnaty	Pfizer, Inc	Pediatric and Adult	10 pack - 1 dose syringe	0	0	0
58160-0884-52	INFL (IIV3 P/F)	FLUARIX	GlaxoSmithKline	Pediatric	10 pack - 1 dose syringe	0	0	0
33332-0116-10	INFL (IIV3 W/P)	AFLURIA	Seqirus	Pediatric	10 dose vial	0	0	0
66019-0112-10	INFL (LAIV3)	FLUMIST	MedImmune, Inc. (AstraZeneca)	Pediatric and Adult	10 pack - 1 dose sprayer	0	0	0

1-4 of 4 < >

4. For open prebooks, only one can be completed and saved per provider. All users with access to that provider site can view and edit the prebook.

2026 Respiratory Prebook Pre-Booking

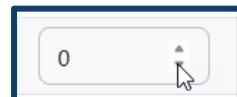
[← BACK TO PRE-BOOKINGS](#) [SAVE](#) [UNDO CHANGES](#) [PATIENT DOSES ADMINISTERED](#)

Search providers, NDC, brand...

NDC	VACCINE	PRODUCT NAME	MANUFACTURER	CATEGORY	PACKAGING	PEDIATRIC QUANTITY	ADULT QUANTITY	TOTAL
00069-2377-10	COVID Pfizer 12+	Comirnaty	Pfizer, Inc	Pediatric and Adult	10 pack - 1 dose syringe	0	0	0
58160-0884-52	INFL (IIV3 P/F)	FLUARIX	GlaxoSmithKline	Pediatric	10 pack - 1 dose syringe	0	0	0
33332-0116-10	INFL (IIV3 W/P)	AFLURIA	Seqirus	Pediatric	10 dose vial	0	0	0
66019-0112-10	INFL (LAIV3)	FLUMIST	MedImmune, Inc. (AstraZeneca)	Pediatric and Adult	10 pack - 1 dose sprayer	0	0	0
49281-0575-15	RSV mAB Beyfortus (0.5mL)	BEYFORTUS	Sanofi Pasteur	Pediatric	5 pack - 1 dose syringe	0	0	0

1-5 of 5 < >

5. Update the number of doses needed for pediatric and adult patients using the up/down arrows in the quantity boxes or typing the desired quantity.



- Quantities must be entered in multiples of the designated package quantity for each product.
- Only products available for adult patients through the Vaccines for Adults (VFA) program will allow users to enter an **Adult Quantity**.
- Total doses by product will be auto-calculated based on the **Pediatric Quantity** and **Adult Quantity** entered.

NDC	VACCINE	PRODUCT NAME	MANUFACTURER	CATEGORY	PACKAGING	PEDIATRIC QUANTITY	ADULT QUANTITY	TOTAL
00069-2377-10	COVID Pfizer 12+	Comirnaty	Pfizer, Inc	Pediatric and Adult	10 pack - 1 dose syringe	50	100	150
58160-0884-52	INFL (IIV3 P/F)	FLUARIX	GloboSmithKline	Pediatric	10 pack - 1 dose syringe	100	0	100
33332-0116-10	INFL (IIV3 W/P)	AFLURIA	Serius	Pediatric	10 dose vial	20	0	20
66019-0112-10	INFL (LAIV3)	FLUMIST	MedImmune, Inc. (AstraZeneca)	Pediatric and Adult	10 pack - 1 dose sprayer	20	30	50
49281-0575-15	RSV mAB Beyfortus (0.5mL)	BEYFORTUS	Sanofi Pasteur	Pediatric	5 pack - 1 dose syringe	35	0	35

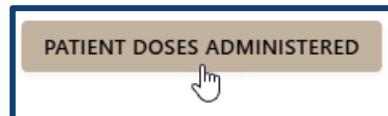
6. Once all desired product quantities have been entered, click **Save**



7. Product quantities can be updated until the prebook end date.
 8. If done updating or viewing the selected prebook, click **Back To Pre-Bookings** to return to the previous screen.



9. Users can also jump from the prebook to the NDIIS Patient Doses Administered by Age report. This report will provide doses administered by vaccine type by age group and can assist providers in determining how many doses they need to prebook based on how many public vaccine doses were administered during previous seasons.



a. Detailed instructions on the *Patient Doses Administered by Age* report can be found [here](#).