



North Dakota Immunization Information System: County Patient List Report

Local Public Health Unit users are able to run the County Patient List report to generate a list of all clients in the NDIIS that with an address in the selected North Dakota county. NDIIS clients are included in the report based solely on their county of residence, regardless of their last provider visited.

How To Run a County Patient List Report:

1.) The County Patient List Report is located under the Patient Management Reports report type in the NDIIS reports module

The screenshot shows the 'Reports' interface. At the top, there is a 'Help' button. Below it, there are tabs for 'Saved Reports' and 'New Request'. A message states: 'Please select a report type to view the detailed report criteria selection menu.' The 'Report Type' dropdown menu is open, showing options: '-- SELECT ONE --', 'Coverage Rate Reports', 'Pandemic Preparedness Reports', 'Patient Management Reports' (circled in red), 'Provider Inventory Reports', 'School Reports', 'Smallpox Response Reports', and 'Other'. A red arrow points from the circled 'Patient Management Reports' to the 'Report' dropdown menu. The 'Report' dropdown menu is also open, showing options: 'Client Immunization Records', 'County Patient List' (circled in red), 'Influenza - Client Immunization Records', 'Patient Doses Administered Report', and 'Provider Patient List'. Below the dropdowns, there are fields for 'Min Age', 'Max Age', and 'Ending BirthDate'.

- 2.) Enter either a minimum or maximum age (in years or months) or a birthdate range for the age group of clients you want the report to search for
- 3.) Select the **Patient Status** group you want the report to run
 - The report can be run to include only current clients (i.e. those clients that are still active in the NDIIS) or all clients. If running the report for all patients, current clients as well as those who have had their status set to MOGE or Lost to Follow-Up will be included in the list

Patient Status: CURRENT PATIENTS ALL PATIENTS

- 4.) Select your County by clicking the button next to the **County** box, highlighting the county you wish to run the report for, and clicking the **Add** button
- 5.) Once the counties have been selected, click **OK** to return to the report criteria

*County

SelectionCounty

Counties

- ADAMS
- BARNES
- BENSON
- BILLINGS
- BOTTINEAU
- BOWMAN
- BURKE
- BURLEIGH
- CASS
- CAVALIER
- DICKEY
- DIVIDE
- DUNN
- EDDY
- EMMONS
- FOSTER

Selected Counties

Add

Add ND Counties

Remove

Remove All

OK Cancel

- 6.) Click **Run Now** or **Run Later** to run the report

The completed county patient list report shows the selected report criteria including: county, age range and/or birthdate range, and patient status. It then lists all clients that live in the selected county and are within the indicated age/birthdate range. The list of clients is organized in alphabetical order by last name, and then first name, and includes the client's name, birthdate, last vaccination date, last provider visited, and NDIIS record status.

Sample Provider Patient List Report

County Patient List

Printed on 10/27/2022 4:00:37 PM

Ending Birthdate: 10/27/2009
AgeRange: 13 - 15Y
County: CAVALIER
Starting Birthdate: 10/28/2006
PatStatus: CURRENT PATIENTS

COUNTY: CAVALIER

LAST NAME	FIRST NAME	BIRTHDATE	LAST VAC DATE	LAST PROV VISITED	STATUS
Client1	Test A	03/14/2007	04/22/2020	4 - LRDHU BENSON COUNTY	CURRENT
Client 2	Test B	01/26/2009	07/28/2014	4902 - ALTRU CLINIC PEDIATRICS	CURRENT
Client3	Test C	12/15/2006	09/15/2021	54 - ROLETTE COUNTY PHD	CURRENT
Client 4	Test D	05/06/2007	10/13/2022	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client5	Test E	09/18/2009	10/21/2022	9999 - UNKNOWN	CURRENT
Client 6	Test F	06/20/2009	10/13/2022	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client7	Test G	05/08/2009	08/05/2021	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client 8	Test H	12/29/2008	10/21/2022	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client9	Test I	08/28/2009	07/22/2015	9999 - UNKNOWN	CURRENT
Client 10	Test J	01/16/2009	10/13/2022	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client11	Test K	10/18/2009	10/08/2021	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client 12	Test L	06/29/2009	03/21/2022	6017 - CLINICARE	CURRENT
Client13	Test M	07/22/2009	12/26/2019	31 - LRDHU RAMSEY CO	CURRENT
Client 14	Test N	12/12/2007	10/03/2021	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client15	Test O	07/19/2009	09/29/2021	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client 16	Test P	08/08/2008	07/12/2021	12 - CAVALIER CNTY HEALTH DIST	CURRENT
Client17	Test Q	08/12/2009	10/14/2022	4899 - ALTRU CLINIC LAKE REGIO	CURRENT
Client 18	Test R	05/20/2008	10/07/2022	4902 - ALTRU CLINIC PEDIATRICS	CURRENT
Client19	Test S	08/02/2007	04/26/2021	12 - CAVALIER CNTY HEALTH DIST	CURRENT

Report Patient Totals

Total Patients: 19

Total Current: 19