| **Minutes– NDCC Steering Committee Meeting****August 31st, 2020**In attendance:Julie Garden-Robinson, Geneal Roth, Mary Sahl, Jolene Keplin, Cristina Oancea, Mallory Koshiol, Stacey Will, Kelly Bartsch; Pam Gahr, Jesse Tran, Shannon Bacon; Tinka Duran |
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| **Topic** | **Discussion/Notes** | **Action/Follow-up** |
| *Introductions and Thank yous* | New Executive Team introductions: Stacey Will, Chair; Kelly Bartsch, Treasurer; Pam Gahr, SecretaryNew Administrative Support Person: Diana Greff | NA |
| *Steering Committee new member suggestions* | Potential member gaps? 1. FQHC
2. Students
3. Indigenous Health
4. Genetic Counselor
 | 1. Shannon to reach out to FQHC contacts.
2. Pam will edit draft email to address student members.
3. Tinka will reach out to those in clinical side of Indigenous Health.
4. Pam will contact Cathy McCann UPDATE: DONE, she accepted.

**Cathleen McCann, MS, LCGC**Licensed Board-Certified Genetic CounselorEssentia HealthCancer Center, South University Clinic1702 South University Dr.Fargo,  ND  58103P: 701-364-6014Cathleen.McCann@EssentiaHealth.org |
| *FIT and CRC Screening Videos- KAT Marketing* | KAT just finished videos FIT and CRC screening including Somali and Nepali translations. Graphic “slate” – short run on health information network.Could we link to it on the website? Files might be too large- YouTube would work.**Coalition will get a YouTube Channel**Tinka mentioned PSAs about Covid and cancer screening that will be distributed to Tribal Health and IHS | Coalition will establish a YouTube Channel |
| *Annual Meeting Recap (Mallory)* | What went well:* Technology was great
* There was a lot of good conversation
* Much accomplished
* Virtual aspect could be positive for having more people involved because of no travel.

Opportunity for improvement: * Leverage virtual breakouts, might need more time than 1 ½ hours
* Administrative support
 | NA  |
| *2021 Priority considerations* | 1) Covid-19 and screening* Convene a work group
	+ Shannon
	+ Pam
	+ Mary
	+ Tinka
	+ Julie (resource)

2) Melanoma* Primary Care Survey- partnership with UND
* AIM Melanoma Foundation (Brenda) will meet with us
* Mini-virtual symposium for the public – Shannon brought this up during the annual meeting

3) CRC Toolkit update – low cost but added value – add some Covid information4) Speaker for the BlueCross BlueShield Employee Wellness Summit5) Operational items:* NDCC email address
* NDCC YouTube Channel
 | 1) Convene Covid Work Group – Shannon co-lead with potential for another volunteer.2) AIM contact and conversation -- Stacey & Shannon have a call scheduled with AIM to learn more 3) Mini-symposium – This idea came from AIM. We will learn more after meeting with them. |
| Next Year… | Lung cancer screening and vaping/tobacco cessation—tie to Covid -vaping but not get into lung cancer screening | NA |