

SPECIMEN LABELING/REJECTION POLICY

All clinical primary specimen containers must have a patient name, along with a second unique identifier, such as date of birth, medical record number, or accession number.

Appropriate laboratory orders must accompany each specimen and must contain the following information:

1. Patient name (Last, First Name)
 - a. Anonymous testing will not be performed.
 - b. Specimens labeled with obvious pseudo-names will not be accepted.
2. Date of birth
3. Health care provider
4. Submitting institution name and address
5. Identification code
6. Type of specimen
7. Test requested
8. Date of collection

Criteria for specimen rejection:

1. Recommended transport/hold time exceeded
2. Specimen damaged (ex: leaked or broken)
3. Improper specimen (ex: contaminated, inadequate collection, wrong body site or duplicate sample)
4. Unsuitable for request
5. Specimens of insufficient amount (QNS)
6. Unlabeled or mislabeled specimens