

**Bacteriological Private Well Water Collection Form**

Collectors Information			
Collector Name (Last, First):		Phone:	
Address:	City:	State:	Zip:
Collection Information			
Collection Date:		Collection Time:	
Shipping Guidelines			
<ol style="list-style-type: none"> <li>1. This sample will only be analyzed for <i>E. coli</i> and total coliform bacteria. For chemical analysis please visit <a href="https://deg.nd.gov/chemistry/services.aspx">https://deg.nd.gov/chemistry/services.aspx</a> or contact Division of Chemistry at 701-328-6140.</li> <li>2. This test kit is for private home well water testing only.</li> <li><b>3. Collect and ship the sample to ensure arrival at the laboratory within 30 hours of collection.</b></li> <li>4. Mail samples on a Monday-Wednesday excluding state and federal holidays. Check with your shipper, you may need to ship express. Use the enclosed mailing label and add proper postage.</li> <li>5. Samples can be dropped off by 4:00 PM daily at the laboratory Monday through Thursday. Samples that exceed holding time are not tested.</li> <li><b>6. Samples are not accepted on Fridays.</b></li> </ol> <p><b>Ship To:</b> North Dakota Department of Health and Human Services            Public Health Division, Laboratory Services            2635 East Main Ave.            Bismarck, ND 58506</p>			
Collection Guidelines			
<p>The sample tap must be free of any aerator, strainer, hose attachment or water purification device.</p> <ol style="list-style-type: none"> <li>1. Do not rinse the sample bottles. It is sterile and contains a chemical additive.</li> <li>2. Open the cold water tap fully and allow the water to run for 3 to 5 minutes.</li> <li>3. Restrict the flow to allow the collection of the sample without splashing.</li> <li>4. Fill the sample bottle to the "fill line" on the bottle.</li> <li><b>5. Enclose payment of \$27.00. Testing will not be performed without payment.</b>            Please use exact change or write check.  <input type="checkbox"/> _____ Cash <input type="checkbox"/> _____ Check</li> <li>6. We will mail report to address listed above. If you would like report emailed, please indicate below.  <input type="checkbox"/> I would like my report emailed to: _____</li> </ol>			