

<b>POLICY:</b> <i>RTTDC - Trauma Training Grant Funds Distribution</i>	<b>AREA:</b> <i>Trauma, Grant Distribution</i>	<b>DATE CREATED:</b> August 2019
<b>RESPONSIBLE:</b> <i>Trauma Coordinator</i>		<b>DATE REVISED:</b> July 2025

A. Purpose

This policy outlines grant eligibility and application requirements for specific funds appropriated to the Emergency Medical System Unit to administer to level I or II trauma centers for coordinating a Rural Trauma Team Development Course (RTTDC) for level IV or V trauma designated hospitals with the intention of reducing financial barriers associated with making trauma skills training more accessible for rural healthcare providers.

B. Grant Eligibility and Application Requirements

- Coordination of a RTTDC course must be completed by a level I or II trauma center to assist with training of rural healthcare providers practicing within level IV or V trauma designated hospitals.
- Request for grant funding must be made through the Program Reporting System (PRS).
- A copy of each of the following must be submitted with the completed application form:
  - Signed participant roster
  - Course agenda including the following information:
    - Name of hospital
    - City
    - Date of course
    - Name of instructor(s) utilized

C. Disbursement

- Disbursement in the amount of \$6,250.00 may be made by the EMS Unit to a requesting trauma center provided the eligibility and application requirements are met in their entirety.
- Suggested reimbursement amounts for funds provided by the EMS Unit to the applying trauma center are as follows:

Course Coordinator. ....	\$ 900
Nurse/Paramedic Instructors. ....	\$ 400 each
Physician Instructors. ....	\$1000 each
Equipment/Textbooks/Mileage/Additional Expenses. ....	Remainder of funds/in-kind

- Grants will be distributed in the order complete and eligible applications are received by the EMS Unit until all grant funds have been dispersed.

<b>Reviewed By:</b>	<i>MWaldo, RN</i>	July 1, 2025
<b>Trauma Coordinator</b>	Mary Waldo, ND State Trauma System Coordinator	<b>Date</b>
<b>Approved By:</b>	<i>Chris Price</i>	12/04/2025
<b>Unit Director</b>	Chris Price, EMS Unit Director	<b>Date</b>