

**EMERGENCY VEHICLE OPERATOR COURSE (EVOC)  
AUTHORIZATION REQUEST**

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
EMERGENCY MEDICAL SYSTEMS UNIT  
SFN 53359 (03/2023)



This application must be completed by the Course Coordinator and submitted at least **two weeks** prior to beginning the class. Please keep a copy for your record.

Physical Location of Course							
Address			City		State		ZIP Code
Start Date			End Date			Total Hours	
Class will be held every		Sun	Mon	Tues	Wed	Thurs	Fri Sat
Class Times							
EVOC Instructor					State EMS Number		
Address			City		State		ZIP Code
E-Mail					Telephone Number		
Additional Instructor (If Applicable)					State EMS Number		
Do you wish to be granted a waiver on conduct of the practical portion of this class?						Yes	No
Course Type		Open	Closed				
If open, list contact person					Telephone Number		

As EVOC Instructor, I will secure course materials and visual aids, secure use of classroom facilities, prepare and implement class schedules, and perform other appropriate class functions. I will adhere to the Emergency Vehicle Operator National Standard Curriculum or other DEMST approved curriculum throughout the course.

Signature of Course Coordinator		Date
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A COURSE AUTHORIZATION NUMBER WILL BE INCLUDED IN THE COURSE AUTHORIZATION LETTER UPON APPROVAL

**PLEASE KEEP THIS NUMBER FOR YOUR RECORDS AND USE ON ALL COURSE CORRESPONDENCE**

**PLEASE NOTE:** AN EMS REGISTRATION FORM MUST BE COMPLETED FOR EACH STUDENT AND INSTRUCTOR AND SUBMITTED WITH THE ROSTER UPON COURSE COMPLETION.

For HHS Use Only:

Course Authorization Number
Posted on Website
Handouts Sent

This form may be completed and mailed to:  
North Dakota Department of Health and Human Services  
Emergency Medical Systems Unit  
1720 Burlington Dr – Suite A  
Bismarck ND 58504-7736

You may also submit the completed form via e-mail to [dems@nd.gov](mailto:dems@nd.gov) or via fax at 701-328-0357.

Our website is: [www.hhs.nd.gov](http://www.hhs.nd.gov)

For questions, call our office at 701-328-2388 or e-mail us at [dems@nd.gov](mailto:dems@nd.gov).