

## MEMORANDUM

**DATE:** May 10, 2023  
**TO:** North Dakota Licensed Quick Response Units  
**FROM:** Emergency Medical Systems Unit  
**RE:** Quick Response Unit Licensure Expiration

North Dakota Quick Response Unit (QRU) licenses expire on **June 30, 2023**. To continue operating as a QRU in North Dakota, visit <https://services.ndhhs.gov/> to complete the online application for the 2023 – 2025 licensure period.

Please note the following:

- It is unlawful to operate as a QRU in North Dakota without current licensure with the ND Department of Health and Human Services EMS Unit.
- There is no extension of the licensure period. QRU licensure will expire on June 30, 2023, unless a complete QRU licensure application is submitted through the website listed above. It is best to complete the QRU licensure application prior to the expiration date to avoid a lapse in licensure.
- QRUs must have at least one **ND-certified** Emergency Medical Responder (EMR), or one **ND-licensed** Emergency Medical Technician (EMT), Advanced Emergency Medical Technician (AEMT) or Paramedic to be eligible for licensure.
- Notice will be given to Public Safety Answering Points (PSAPs) and 911 Coordinators identifying those QRUs that have not renewed their license.
- A map of your response area, as provided by the PSAP/dispatch center responsible for dispatching your agency, is required to be uploaded during the application process.
- Updating the QRU roster and submitting any necessary EMS registration forms or ALS license applications are also a required step of the application process.

Contact the EMS Unit with any questions you may have.

Thank you for your service to the citizens of North Dakota.