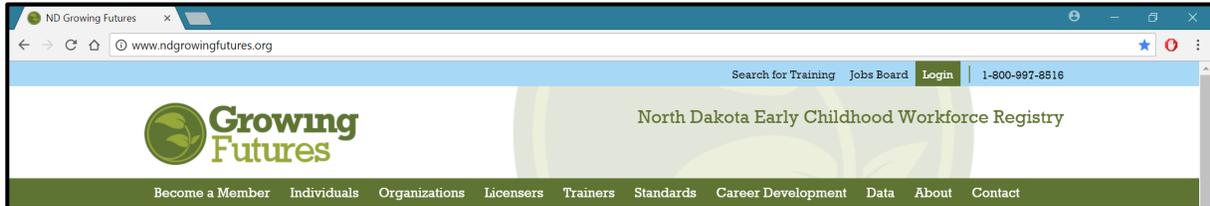
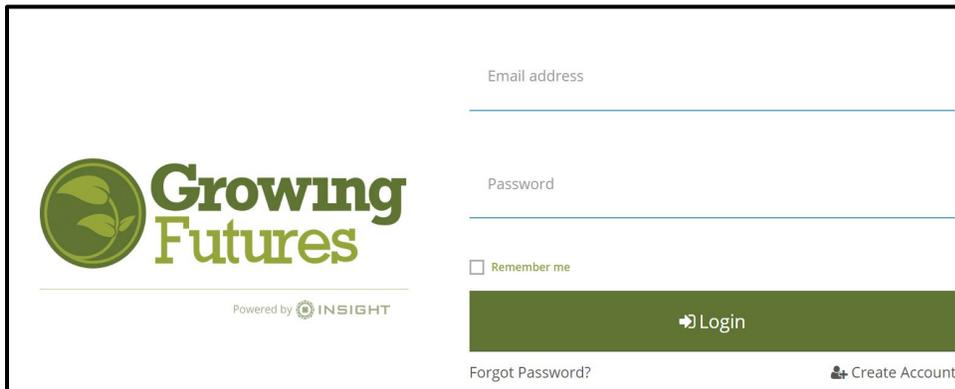


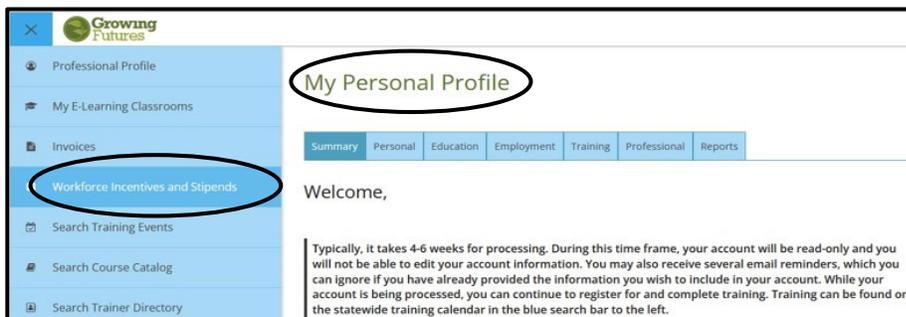
1. Go to the Growing Futures website at www.ndgrowingfutures.org, click on **Login**.



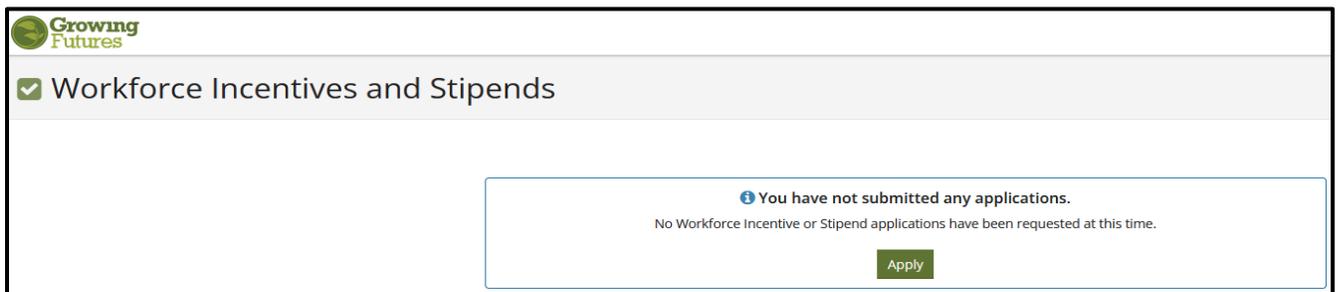
2. Log in to your Growing Futures individual account by entering your email address and password.



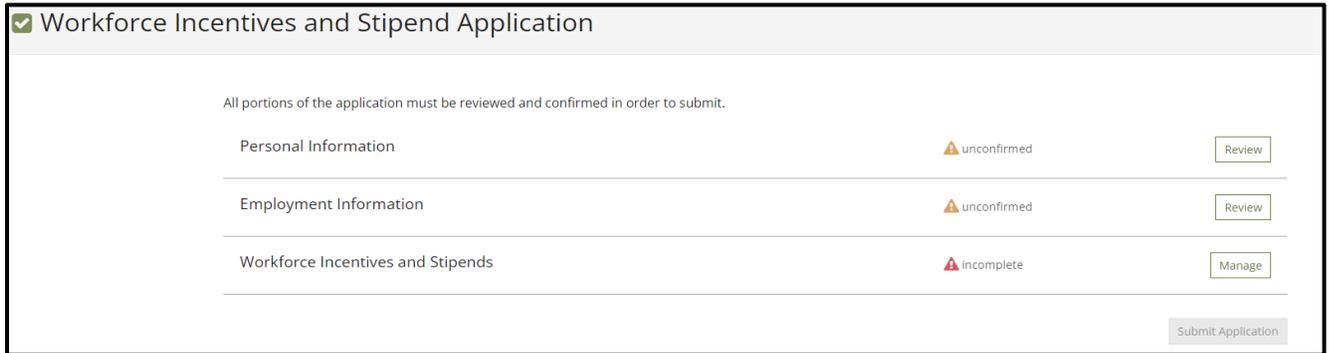
3. On the left side navigation of your individual account, Click on **Workforce Incentives and Stipends**.



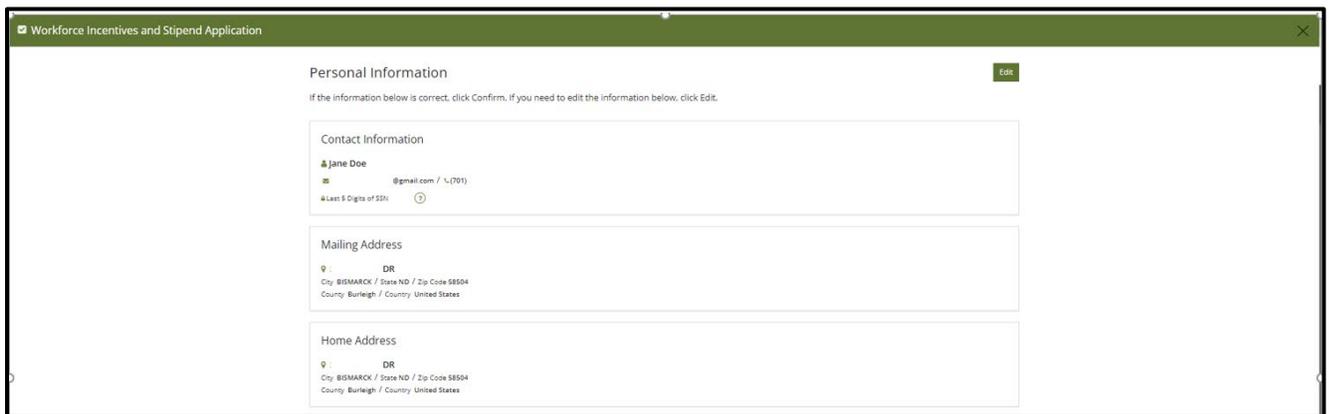
4. Click on the **Green Apply** button.



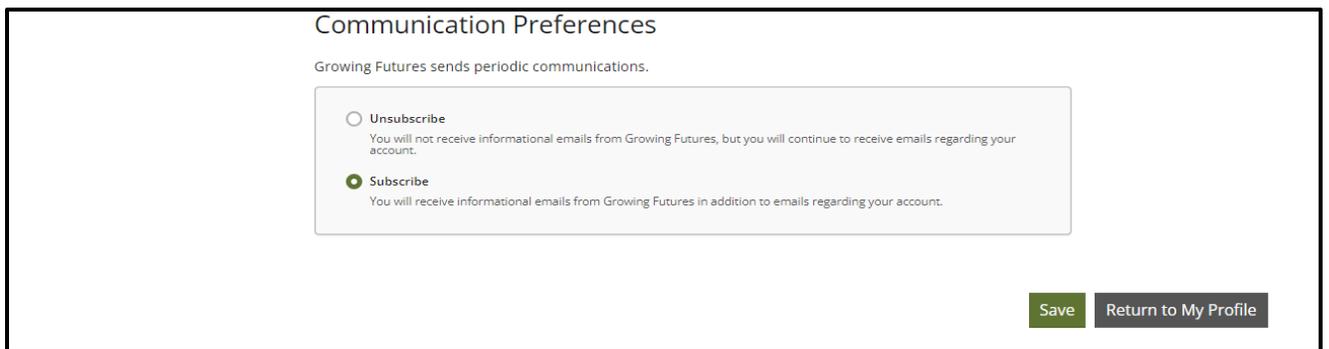
- There are multiple sections in the application that you will need to Review/Manage. You can track your progress by viewing the (unconfirmed/confirmed, incomplete/complete) icons. Click the **Review/Manage** button to view the information in each section.



- It is important that your personal information be correct and up to date. If your personal information needs to be updated, click the **Edit** button in the top right corner. Click **Confirm** when information is accurate and reflects your IRS tax information.



- Once you have made the changes to your personal information you will need to click the **Save** button at the bottom of the page.



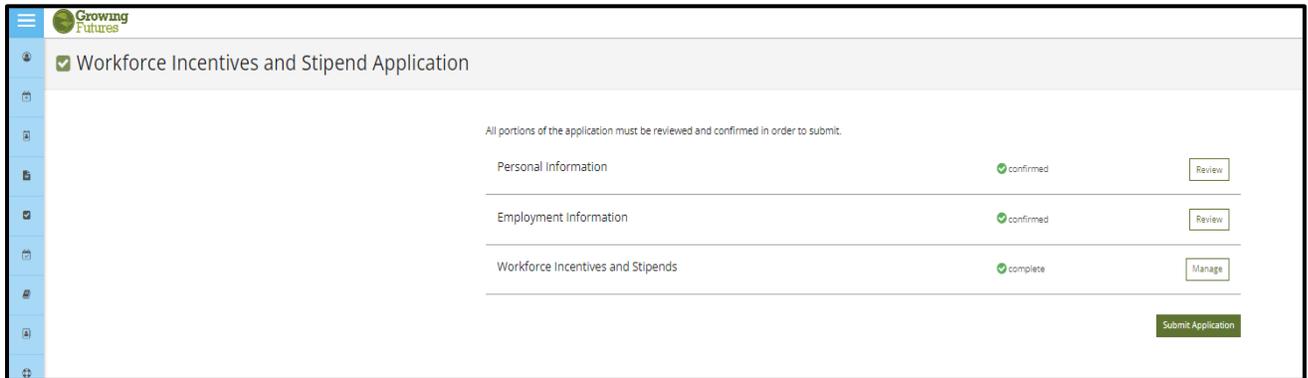
- Click the **Review** button and verify that your Employment Information is accurate. If your employment information needs to be updated, click the **Edit** button in the top right corner. Click **Confirm** when employment is accurate.



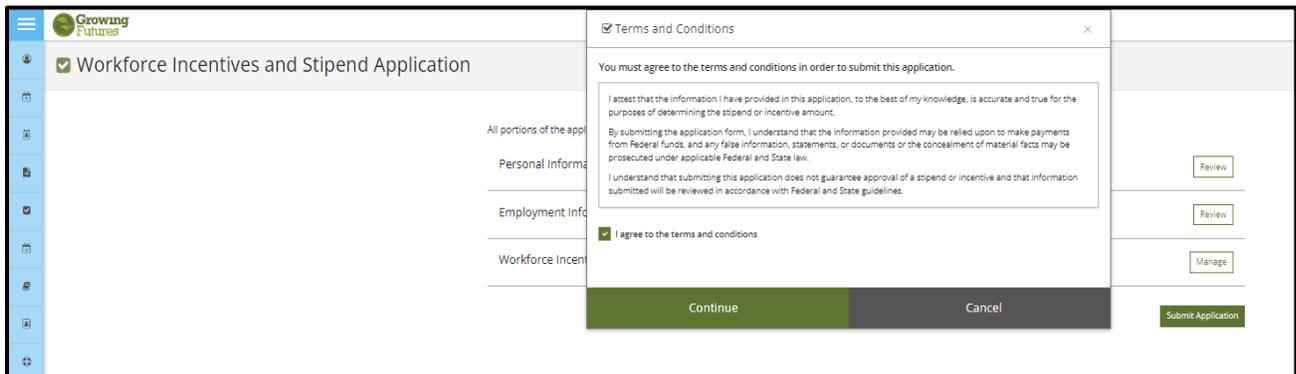
- Click the **Manage** button for Workforce Incentives and Stipends.
- Select the incentive and stipend you would like to apply for. Click  to see what Workforce Incentives and Stipends you are eligible for.
- If you are not eligible,  will appear. Click on the **View Eligibility Requirements** for more information.



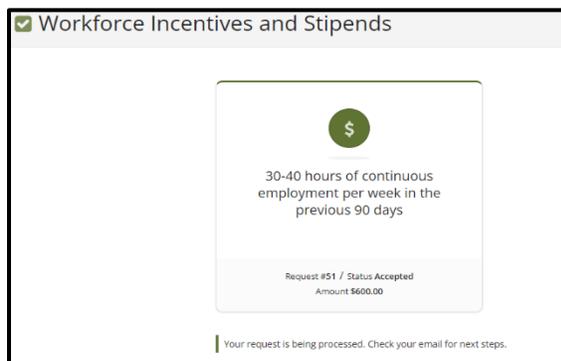
- After you have selected everything you want to apply for, click **Save & Confirm**.
- Once all sections have been Reviewed/Managed and confirmed/complete, click on the green **Submit Application** button.



- You will need to agree to the Terms and Conditions box and click **Continue**



- Successful completion of your application will appear as below.



Important

After your application has been successfully submitted you will receive a series of emails for next steps to set up your payments (Payee Profile-Supplier ID Account).

