



COMMUNITY TRANSITION ROLE MATRIX – ICF/IID TRANSITIONS

DEPARTMENT OF HEALTH AND HUMAN SERVICES

AGING SERVICES DIVISION - MFP

DN 924 (2-2023)

Consumers, DD Program Managers, Life Skills and Transition Center staff, and Community provider staff each have an important role to successful transition to the community. Listed below are the roles of the consumer, DD Program Manager, MFP Grant Program Administrator, Life Skills and Transition Center Staff, and community facility staff for the successful transition.

CONSUMER (Including involved family members or legal decision makers.)

- Direct the planning process by making informed choices and decisions about the services needed in the community.
- Participate in the assessment and planning process

DD PROGRAM MANAGER

- Educate facility staff and consumers about the Money Follows the Person Program
- Provide updated RMAP and OSP (**SFN 227 required if coming from Nursing Facility**)
- Assure Level of Care Screening is updated
- Assure needed services are in place for successful transition to the community
- Emergency Back Up Plan (SFN 926) must be completed prior to transition
- Notify MFP staff that transition has occurred
- Complete SFN 774 if Rental Assistance is needed

LIFE SKILLS AND TRANSITION CENTER OR COMMUNITY ICF/IID STAFF

- Coordinate with Regional DD Program Managers to support community transitions

PROTECTION AND ADVOCACY OR OMBUSMAN (If involved)

- Provide protective services to persons with mental illness or developmental disabilities if abuse, neglect, or exploitation is suspected
- Advocate for the consumer when necessary

MONEY FOLLOWS THE PERSON PROGRAM STAFF

- Educate ICF/IID facility staff and consumers about the Money Follows the Person Grant
- Review and approve all one-time transition costs, to include rental assistance
- Provide ongoing oversight of transition services