

North Dakota Brain Injury Advisory Council HIT, Inc., 2640 Sunset Drive NW, Mandan (on-site) Videoconference (online)

February 11, 2022 Meeting Minutes

BIAC Voting Members Present: Nan Kennelly, Chair; Sarah Ring, Vice Chair; JoNell Bakke; Shannon Cook; Bobbiann Froemke; Darcy Severson; Jessica Siefken; Rep. Clayton Fegley (Pending)

BIAC Non-voting Members Present: Denise Harvey, ND Protection & Advocacy, Secretary; Tami Conrad, NDDHS–Behavioral Health; Haley Lang, ND Dept. Public Instruction; Elizabeth Oestreich, NDDOH–Injury Prevention; Dawn Pearson, NDDHS–Medicaid

Absent: Sen. Howard Anderson; Skipp Miller–ND Indian Affairs Commission; Barbara Burghart, NDDHS; Christine Greff, NDDOH

Presenters/Guests: Rebecca Quinn, Nickie Livedalen, and Carly Endres, ND Brain Injury Network (NDBIN); Jill Ferrington, National Association of State Head Injury Administrators (NASHIA)

Facilitation: Ann Crews Melton and Elle Hilt, Consensus Council

Call to Order and Welcome: Chair Nan Kennelly called the meeting to order at 1:03 PM CT. She welcomed BIAC members, presenters, and the public.

Facilitator update. Ann Crews Melton stated Greg Gallagher has left Consensus Council. Ann is serving as interim facilitator until the agency has a new facilitator in place. Ann may be contacted at <u>amelton@agree.org</u> or 701.224.0588.

Introductions. BIAC members introduced themselves and responded to two prompts:

- Something I would like this council to know about me is...
- From my point of view, if this council is successful in its work over the next five years, this is what will be different for people with brain injuries in ND...

Responses included:

Love seeing people with Brain Injury (BI) succeed.

Set ND residents living with BI up for success through education, awareness, support. See Continuum of Care services continue to expand and meet full needs of people with BI. Continue to train people from all service areas across the state to recognize/treat BI. Like to see possibilities for more housing for those with TBI.

More support for patients and families, and building awareness that TBI may not be a visible disability.

Do more education and awareness building of this invisible/hidden disability and how to be compassionate and understanding.

Continue to grow resources for people, also to recognize the different forms of BI and make sure that anyone with BI is accepted into services and can get the support they need. My dreams are huge: get the word out that survivors are not alone. BI is not the end of the world. Also want to work on BI prevention. More education in ND on the services that are available—even current resources are not always identified for people with BI. Would like to see more training and resources in the schools. Promote the need for providers to offer Medicaid 1915i services, to help address the shortage of current providers. Further develop our survivor/individuals with BI engagement in the state for advocacy; help the unseen become more seen.

Quorum. Ann Crews Melton confirmed the presence of a quorum.

Approval of Agenda. Nan presented the agenda. Members approved by unanimous consent with no edits. [APPENDIX A]

Approval of Minutes. Nan presented the November 19, 2021 minutes. JoNell Bakke requested a correction to her name's spelling. Darcy Severson's name also is misspelled. Members approved the minutes as corrected.

History of ND Brain Injury Advisory Council. Rebecca Quinn presented a historical overview of the ND Brain Injury Advisory Council, to help orient new members and prepare the council for strategic planning work. [APPENDIX B]

Member Updates. Nan opened the floor for additional updates from members. No one offered updates.

ND Brain Injury Network Update. Rebecca offered a brief overview of the work of NDBIN. [APPENDIX E]

State Agency Updates

ND Department of Human Services. Tami Conrad provided an update on Brain Injury funding:

Brain Injury Funding - Fiscal Year 2021-23

North Dakota Brain Injury Network	\$474,714
Community Options—Return to Work	\$265,123
Consensus Council (Facilitation of BIAC)	\$21,250

New Addition: Administration for Community Living (ACL) Grant

- North Dakota was awarded this grant in 2021 and will be contracting with NDBIN to complete the objectives of the grant. NDBIN has subcontracted with NASHIA.
- The purpose of the program is to create and strengthen person-centered, culturally competent systems of services and supports that maximize independence and overall well-being of individuals with Traumatic Brain Injury.
- North Dakota Brain Injury Network \$ 200,178
- Consensus Council \$ 6,000

Tami explained the funding structure for Brain Injury (BI) was different in the past. There have been a multitude of programs initiated in the state that can be provided to individuals with BI (e.g., Community Connect, Free through Recovery), and co-occuring disorders may be better served in another platform. The service hasn't changed, but the way services are being provided has changed. This affects which services are billed to Medicaid.

Tami also noted DHS/Behavioral Health is offering webinars the third Tuesday of every month. The next topic is "Stress Management and Self Care After a Loss."

Dawn Pearson shared two resource links for Medicaid 1915i:

Current 1915i HCBS Provider and Individual Enrollment Report Current 1915i Providers by Service

Out of 47 eligible individuals, 29 of them have not received services. DHS has created a navigator position to follow up with all 29 individuals to ensure they receive services.

Dawn mentioned recent approval to lower the WHODAS score for elibility, which expands eligibility for people who couldn't meet the former score of 50. This means people don't have to have as severe of a disability to access services. Effective January 1, 2022.

Dawn noted the state is in desperate need of providers. DHS is awarding 10 agencies a \$10,000 provider development grant to assist them in becoming providers. Future grants will also be available. Anyone with Medicaid questions can reach out to Dawn: drpearson@nd.gov.

ND Department of Public Instruction. Haley Lang reported DPI is continuing its monthly webinar series until the end of the school year. Just finished one on mindfulness, next month is on functional behaviors, then a progress-monitoring one. DPI finished its annual report.

ND Protection & Advocacy. Denise Harvey provided a brief overview of P&A: the agency provides disability-related services and protects individual's rights. P&A investigates abuse, neglect and exploitation, and engages in advocacy as needed. Two upcoming projects: training to educate people who may be at risk of becoming involved with the criminal justice system due to a disability. Also a program called individual justice planning, which includes alternatives to incarceration and other legal involvement for individuals, including invididuals with BI.

Denise reported on the ND Legislative Assembly's Acute Psychiatric Treatment Interim Committee meeting: A number of people are waiting for competency evaluations to determine if they're ready to stand trial. The process became backed up due to Covid. The committee discussed lack of psychiatric services in the western part of state. They are gathering info on acute bed availability in the state, which can impact people with BI also. There was concern expressed about a lack of services in rural areas. They are working to have different agencies with licensed professionals to eliminate those barriers.

Advocacy on Brain Injury: Denise plans to conduct a training for new members at a future meeting.

ND Department of Health. No update.

Administration for Community Living (ACL) Traumatic Brain Injury State Partnership Grant Overview. Rebecca Quinn introduced Jill Ferrington from NASHIA, who will assist with council development and strategic planning for the ACL grant. Rebecca and Jill presented an overview of grant project activites [APPENDIX F].

BIAC Bylaws—Second Reading and Approval. Ann Crews Melton presented the updated BIAC bylaws, which have been edited to better comply with state law. BIAC previously reviewed the edits in November.

SHANNON COOK MADE AND JONELL BAKKE SECONDED A MOTION TO APPROVE THE BYLAWS AS AMENDED. APPROVED ROLL CALL VOTE, 7-0.

Updates from Standing Subcommittees

Continuum of Care Subcommittee: Denise reported the committee met January 24 and decided to go on hiatus during the strategic planning process until BIAC determines new priorities. [APPENDIX C]

Strategic Planning Subcommittee: Nan shared a summary of the SP Subcommittee meeting on January 28. The committee will meet monthly every third Monday from noon-1pm CT going forward (except February to avoid Presidents' Day), and is actively seeking new members to represent survivors of BI and family members. Those interested in joining the subcommittee can respond in today's post-meeting survey. [APPENDIX D]

Open Discussion. No further items for discussion.

Public Comments. Nan invited members of the public to provide any comments to the BIAC. No individuals offered comments.

Post-Meeting Survey & 2022 Meeting Dates. Ann will send members a post-meeting survey via email to gather feedback on topics presented today, and on potentially changing from quarterly meetings to meeting every other month during the strategic planning process. Current schedule:

- May 20, 2022
- August 26, 2022
- November 18, 2022

Meetings will continue to be conducted via a combination of in-person meetings with videoconference alternative participation going forward.

Adjournment. SHANNON MOVED AND REP. FEGLEY SECONDED A MOTION TO ADJOURN. Nan declared the meeting adjourned at 3:02 PM CT.

Respectfully submitted, Ann Crews Melton Consensus Council

APPENDIX ATTACHMENTS NOTED IN TEXT



HUMAN SERVICES

Brain Injury Advisory Council Meeting Onsite: HIT Inc., 2640 Sunset Dr., Mandan, ND **Online Videoconference Connection***

> Friday, February 11, 2022 1:00 PM - 4:00 PM CT

AGENDA

1:00 PM Call Meeting to Order & Welcome: Nan Kennelly, Chair Facilitator Update: Ann Crews Melton, Consensus Council

Review BIAC Membership Appointments: Executive Committee

- **JoNell Bakke:** Family member of a person with brain injury. Replacement for Lisa Anderson.
- o Darcy Severson: Provider, Community Options. Replacement for Austyn Kloehn.
- **Bobbiann Froemke**: Survivor of Brain Injury.
- Jessica Siefken: Survivor of Brain Injury

Introductions & Roll Call

- Something I would like this council to know about me is:
- From my point of view, if this council is successful in its work over the next five years, this is what will be different for people with brain injuries in ND:
- 1:40 PM Quorum Approve Agenda: February 11, 2022 Approve Minutes: November 19, 2021
- 1:50 PM History of ND Brain Injury Advisory Council: Rebecca Quinn, ND Brain Injury Network
- 2:05 PM **Member Updates**
- 2:25 PM ND Brain Injury Network Update
- 2:40 PM **Update from Department of Health** Update from Department of Human Services Update from Department of Public Instruction **Update from Protection & Advocacy Project**

3:00 PM Administration for Community Living (ACL) Traumatic Brain Injury State Partnership Grant Overview: Jill Ferrington, National Association of State Head Injury Administrators (NASHIA), and Rebecca Quinn, NDBIN

- What is ACL?
- Priorities of ACL
- North Dakota's ACL 2021-2026 Grant Activities
- A Look Ahead Board Development and State Plan

3:25 PM BIAC Bylaws—Second Reading and Approval: Ann Crews Melton

Updates from Standing Subcommittees

- Continuum of Care Subcommittee
- Strategic Planning Subcommittee: Seeking Additional Members

BIAC Meeting Frequency

2022 Meeting Dates

- May 20, 2022
- August 19, 2022
- November 19, 2022

Open Discussion

3:45 PM	Public Comments
	Member Survey—Distributed Electronically

4:00 PM Adjournment

Meeting Contact Information:

The Brain Injury Advisory Council follows established state guidance regarding the scheduling and management of state advisory councils. The Brain Injury Advisory Council currently holds scheduled meetings via onsite and videoconference options. Masking is requested for all onsite participants. Members of the public can access the meeting and participate in the public comment period by attending in person or using the following videoconference contact information:

*Online Videoconference Connection:

Join Zoom Meeting https://us02web.zoom.us/j/86113101432

Meeting ID: 861 1310 1432

Dial by phone: 312-626-6799

Brain Injury Advisory Council Mission.

The Mission of the North Dakota Brain Injury Advisory Council is to improve the quality of life for all individuals with brain injury and their families through brain injury identification, awareness, prevention, research, education, collaboration, support services and advocacy



North Dakota Brain Injury Developments 1987-2019

<u>1987</u>	
•	Department of Health established as Lead agency
•	Legislature mandated Department of Health create Traumatic Brain Injury
	registry but provided no state funding
•	State received Center for Disease Control and Prevention funding for Traumatic
	Brain Injury registry
<u>1989</u>	
•	Department of Human Services established as lead agency
•	Legislation requiring Department of Health to forward names on registry to Department of Human Services
1992	
•	1 st Head Injury Action Plan
<u>1994</u>	
•	Center for Disease Control and Prevention funding for registry ceased
•	Department of Human Services receives approval for a Home and Community-Based Services (HCBS) Medicaid Waiver for Traumatic Brain Injury
<u>1999</u>	
•	State law regarding registry was repealed
•	Legislature approved funds to create a basic care licensed group home in the western part of the state
2003	
•	North Dakota awarded Health Resources and Services Administration (HRSA) planning grant to conduct needs assessment
2005	
•	Completed North Dakota Traumatic Brain Injury Needs Assessment Report and Action plan
2007	
•	Department of Human Services awarded a three-year federal Traumatic Brain Injury grant
•	Contracted with University of North Dakota-Center for Rural Health for the day to day activities of the grant
•	Four goals were to re-establish the advisory committee, statewide education and public awareness, peer mentoring with Native American individuals on the reservations, and make connections with military partners/agencies



• North Dakota Traumatic Brain Injury Advisory Committee updated the state action plan for recommendations to Department of Human Services funding, Governor and Legislation

2009

- The 2009 legislative session appropriated funds for Traumatic Brain Injury to Department of Human Services
- Funds provided for informal supports; peer mentoring; education and public awareness; social and recreational services; pre-vocational skills; and extended services or ongoing employment support
- The Department of Human Services contracted with the Head Injury Association for informal supports, etc; HIT Inc. for social and recreational services; Community Options for pre-vocational skills

2011

- Legislature added funds to the Department of Human Services budget to expand the increase the informal support services in the eastern part of the state
 - Funds were added to the contract with the Head Injury Association
 - \circ $\;$ Contracts with Community Options for pre-vocational skills continued
 - Department of Human Services expanded the social and recreational contracts to include support groups across the state
 - HIT, Inc. in Mandan, Dakota Center for Independent Living in Bismarck, HeartSprings in Fargo, Onword Therapy in Fargo, and Sanford Health in Fargo.

2013

- Legislature added funds to the Department of Human Services budget specifically for the service of resource facilitation
- Department of Human Services released a Request for Proposal to develop and provide a continuum of services to include informal support, peer mentoring, resource facilitation, and ongoing public awareness and education
 - The contract was awarded to University of North Dakota-Center for Rural Health to develop the North Dakota Brain Injury Network (NDBIN)
 - The project includes a program director and three resource facilitators
 - Department of Human Services continues to contract with Community Options for pre-employment services
 - Social and recreational contracts continue

- Legislature added funds to the Department of Human Services budget for a Return to Work Program
- Legislature changed language from Traumatic Brain Injury to Brain Injury and added language to start collecting data from contractors
- Legislature added funds to the Department of Human Services budget for Resource Facilitation



- Advisory Committee develops by-laws to form NDBI Advisory Council
- Department of Human Services contracts with Center for Persons with Disabilities to perform a Brain Injury Needs Assessment

2017

• Legislature established a formal Advisory Council with Governor appointed members

- The Legislature formally changed the definition of brain injury in North Dakota to include of all types of brain injuries.
- "Brain injury" means damage to the brain or the coverings of the brain that produces an altered mental state and results in a decrease in cognitive, behavioral, emotional, or physical functioning. The term does not include an insult of a degenerative or congenital nature.

ND Brain Injury Advisory Council Continuum of Care Subcommittee

January 24, 2022 via Zoom Meeting Notes

Members Present: Nan Kennelly, Rebecca Quinn, Denise Harvey, Tami Conrad Members Absent: Shannon Cook, Melissa Hillmyer Facilitator: Ann Crews Melton, Consensus Council

Staff Transition. Ann Crews Melton informed committee members that Greg Gallagher is leaving Consensus Council at the end of January 2022, so Ann will serve as interim facilitator until Consensus Council selects a new BIAC facilitator. Ann's contact: <u>amelton@agree.org</u>, 701.224.0588

Approval of Agenda. Ann Crews Melton presented the agenda (attached). Tami Conrad requested removal of the Next Steps Summary due to strategic planning regrouping and committee reassessment. Members accepted the agenda as amended.

Review of Minutes. Members reviewed the August 12, 2021 subcommittee meeting minutes.

Committee Realignment. The Education & Awareness subcommittee has been converted to the Strategic Planning Subcommittee, which meets Jan. 28, 2022. *Members discussed placing this Continuum of Care (CC) Subcommittee on hiatus until goals and work priorities are determined by the strategic plan. Members agreed to this change, and will present this plan to the full Brain Injury Advisory Council (BIAC) on Feb. 11.*

Discussion of Changes/Improvements for BIAC. Members discussed changes they would like to see for BIAC going forward, especially with the addition of new consumer members. In alignment with the new federal grant, 50% of BIAC voting members now are survivors of brain injury.

Members feel the formality of the current structure and documentation might be intimidating for consumers and family member. Members hope to give more voice to stakeholders, especially survivors and families. *Ann agreed to work with Tami and the new Consensus Council facilitator to make meetings and documents more accessible*.

Members expressed a desire to add regular ND Brain Injury Network (NDBIN) reporting to BIAC quarterly meetings, to ensure coverage of statewide issues in addition to those of private providers. Members discussed whether it would be valuable to revise the meeting schedule/frequency of meetings during the strategic planning process: should BIAC meet every other month instead of quarterly? Members also questioned whether speakers/presenters should remain a regular part of the BIAC agenda during strategic planning, or whether that time should be devoted to discussion and other work. *Ann will work with Tami and Nan to develop the BIAC agenda for Feb. 11, incorporating these suggestions.*

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Development of Orientation/Training. Members discussed creating an orientation for new BIAC members, and possibly all members. The orientation could provide an overview of brain injury services available in North Dakota and cover which agencies to call regarding different services or situations. Rebecca Quinn offered to recount the history of traumatic brain injury (TBI) services in ND and the development of the Advisory Council. Denise Harvey volunteered to present on current advocacy efforts. As part of the federal grant, National Association of State Head Injury Administrators (NASHIA) staff can provide training on the role of Advisory Council members, Council governance, mentorship between members, and best practices learned from other states.

Federal Grant Update. Rebecca Quinn provided an update on the status of the five-year federal Traumatic Brain Injury State Partnership Program grant now in place. The grant funding includes:

- Advisory Council development, including efforts to further enhance the capacity of the BIAC.
- Strategic programmatic and governance planning, including a clear process for how the BIAC will guide state TBI activities.
- A TBI Program Sustainability Plan.
- Grantee participation in two national and regional TBI-related annual conferences.

Rebecca expressed her desire for the Advisory Council to have ownership of and commitment to the development and implementation of the new strategic plan, supported by the ND Brain Injury Network and NASHIA. A NASHIA representative will meet with the Strategic Planning Subcommittee on Jan. 28 to develop next steps and timeline to present to BIAC on Feb. 11.

Respectfully submitted, Ann Crews Melton Consensus Council

ND Brain Injury Advisory Council Strategic Planning Subcommittee

January 28, 2022, 12:00 – 1:00 PM CT via Zoom Meeting Notes

Members Present: Nan Kennelly, Rebecca Quinn, Denise Harvey, Tami Conrad
Members Absent: Sarah Ring
Guest: Jill Ferrington, National Association of State Head Injury Administrators (NASHIA)
Facilitator: Ann Crews Melton, Consensus Council

Welcome. Members introduced themselves and welcomed Jill Ferrington from NASHIA.

Staff Transition. Ann Crews Melton will serve as interim facilitator until Consensus Council selects a new BIAC facilitator. Ann's contact: <u>amelton@agree.org</u>, 701.224.0588

Review of Agenda. Ann Crews Melton presented the agenda (attached).

Traumatic Brain Injury State Partnership Grant Overview. Rebecca Quinn provided an overview of the Administration for Community Living (ACL) grant. Two primary goals: Advisory Council development and determining strategic plan initiatives, including a sustainability plan.

- Federal Work Groups: The grant requires involvement in federal work groups; ND officially sits on the Education & Awareness and Underserved Populations work groups. Any BIAC member is welcome to sit in on federal work groups, even if ND is not officially assigned. *Rebecca will distribute complete list of work groups to BIAC.*
- Data Reporting: Rebecca is working with Tami on data reporting. The first reporting period, covering the last six months, is due at the beginning of March.

Introduction and Review of Scope of Work of NASHIA. Jill Ferrington/NASHIA will serve as subcontractor for an 18-month period, focusing on council development and concurrently assisting with development of the state strategic plan. By August 1, 2023, a five-year plan will be in effect. Jill will work closely with this SP subcommittee, who will bring the plan to the full BIAC for input, suggestions, and revisions.

Jill discussed opportunities for gathering public input and utilizing CDC's format for SMART (specific, measurable, achievable, relevant, and time-bound) objectives within goal structures. The state plan will build in adaptability a reassessment period each year: Is this moving in the right direction? Is there a new need that we need to factor in?

Jill referenced the <u>ACL Traumatic Brain Injury Advisory Board Toolkit</u>. NASHIA will provide technical assistance and facilitation for the council and share best practices from across the country. Her contact is jferrington@nashia.org.

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Members offered support and optimism about the strategic planning process.

BIAC – SP Meeting Protocol. Members discussed meeting frequency and agreed this subcommittee will meet once a month for 1 hour. *Ann will send out a meeting scheduling poll.* As discussed at the Continuum of Care Subcommittee, all other BIAC subcommittees will be put on hiatus. Once the strategic plan is created, other subcommittees may be developed or resume. Members discussed whether it would be worthwhile to establish a consumer subcommittee for additional advocacy training.

Members discussed adding individuals to the SP subcommittee, specifically brain injury survivors and/or family members. The SP subcommittee could have up to 10 members. *Members will recruit volunteers to join the subcommittee at the BIAC meeting Feb. 11.*

Rebecca will establish a Dropbox/shared file to place pertinent documents and past plans in the file for NASHIA.

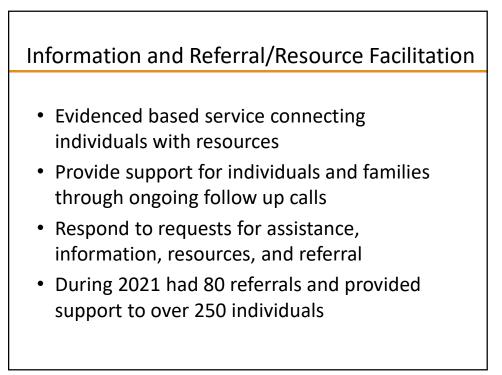
Initial BIAC – SP Action Priorities and Next Steps. Members discussed providing an initial overview/orientation of ND BIAC history and the role of advisory councils, as well as statewide services provided and current advocacy work, at the Feb. 11 business meeting. Members also discussed adding check in/icebreaker questions to the meeting introductions, to give everyone a chance to speak and become better acquainted. These questions will be added to the agenda in advance. *Tami, Ann and Nan will finalize the Feb. 11 agenda in consultation with Rebecca and Jill.*

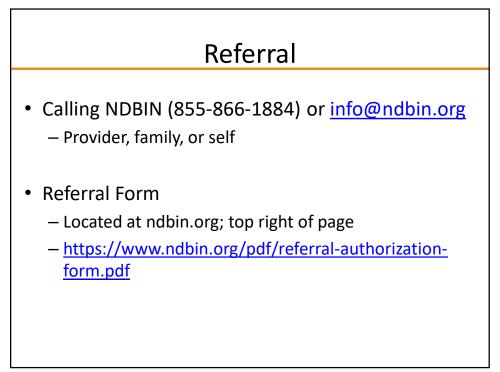
Jill will draft a post-meeting survey to gather member feedback and determine whether a debrief/Q&A follow up meeting might be useful for new members or others. Ann will provide technical assistance for survey distribution.

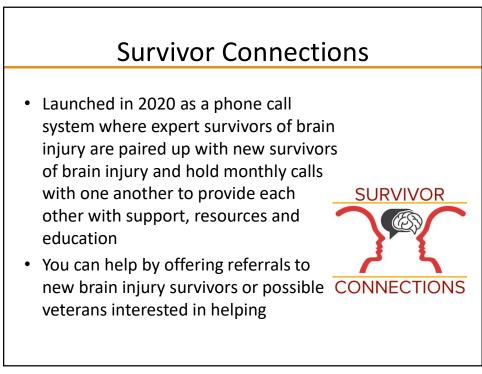
The subcommittee adjourned at 1:00 PM CT.

Respectfully submitted, Ann Crews Melton Consensus Council







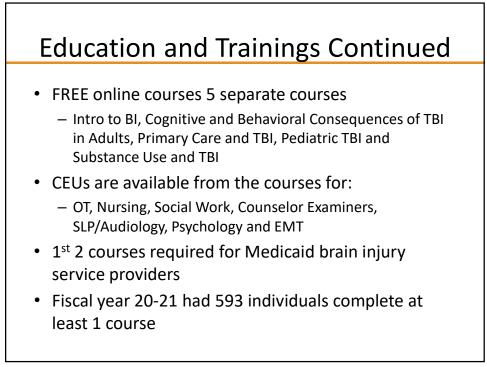


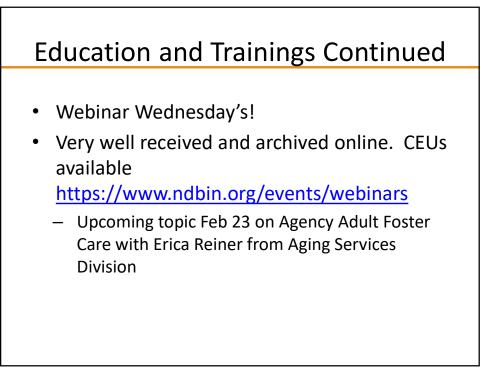
Brain Injury Screening

- Recently established ABI screening process
- NDBIN provides:
 - Training on screening
 - Online portal
 - Follow up and ongoing support as needed
- Began as part of BI/Criminal Justice project and targeting Free Through Recovery/Community Connect Providers
- Currently piloting with Centre Inc in Fargo

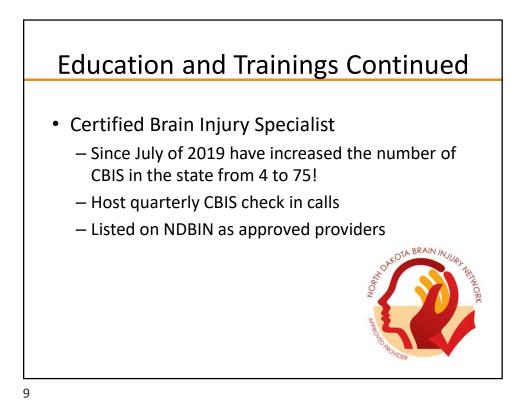


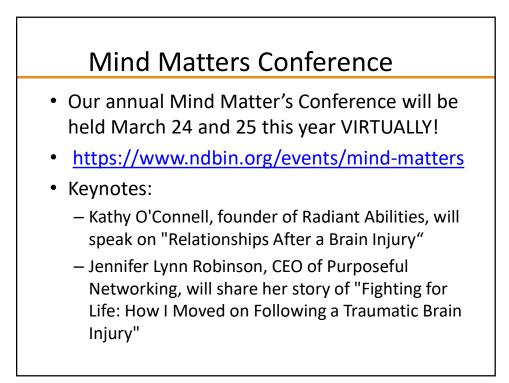
















Unmasking Brain Injury

- Part of a national awareness effort

 <u>http://unmaskingbraininjury.org/</u>
- NDBIN hosts events across ND
 Over 140 total masks

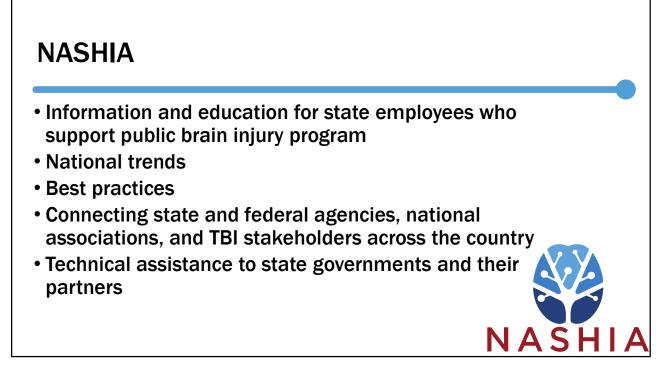


• Contact NDBIN to make a mask or to host event to display the masks!









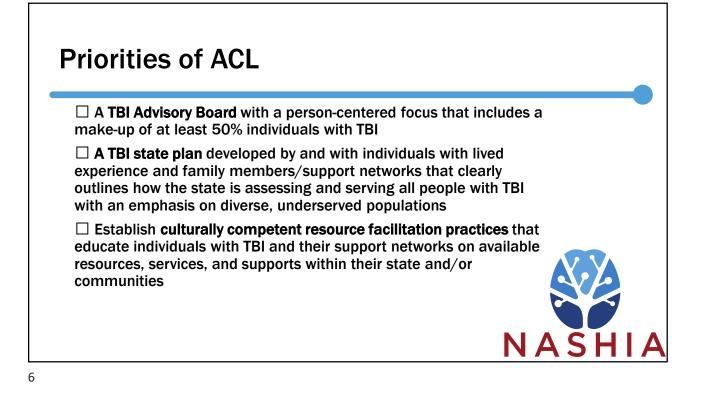




ACL Grantees

- Centers for Independent Living
- Independent Living Designated State Entities
- > No Wrong Door Systems/Aging and Disability Resource Centers
- Protection & Advocacy Systems
- State Assistive Technology Programs
- State Councils on Developmental Disabilities
- State Health Insurance Assistance Programs
- State Units on Aging/Area Agencies on Aging
- > Traumatic Brain Injury State Partnership Programs
- Tribes and Tribal Organizations
- University Centers for Excellence in Developmental Disabilities





North Dakota ACL Grant 21-26

Goal 1: Advisory Council Development

Increase leadership role and person-centered engagement of the Brain injury Advisory Council through training and facilitated council development.

Goal 2: Brain Injury Voices program

Establish a Brain Injury Voices program where individuals with brain injury and their family members are actively engaged in advocacy and outreach in order to provide their unique input across all aspects of the brain injury service system in North Dakota.

Goal 3: Development of State Plan

Develop a consumer driven state plan to guide the development of a sustainable, comprehensive system of care for TBI.



North Dakota ACL Grant 21-26

Goal 4: Outreach with native American Populations

Increase Native America referrals to the resource facilitation program and develop brain injury capacity and expertise at the tribal level by providing outreach and education to the reservations and developing culturally specific materials.

Goal 5: Behavioral Health and Criminal Justice Screening

Partner with behavioral health and criminal justice providers to implement standardized screening and referral protocols for referral to resource facilitation for brain injury and symptom management education.

Goal 6: Educational Materials & Trainings

Expand access to brain injury educational materials and trainings to meet diverse needs of individuals, family members, and various technical levels of providers.



NASHIA

A Look Ahead — Board Development and State Planning Process

Board Development – over the next 12 months:

- Examine Advisory Council best practices
- Recommend and guide Advisory Council on implementing best practices (e.g. mentorship, council member roles, etc.)
- Develop Advisory Council Orientation Toolkit
- Train on Person-Centered Practices



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A Look Ahead — Board Development and State Planning Process

State Plan Development – over the next **18** months:

- Review of past needs assessments
- Examine priorities of current Advisory Council members
- Assist Strategic Planning Sub-Committee (SP) in the development of a DRAFT five-year State Plan with specific goals and objectives
- Guide process of gathering public input on DRAFT State Plan
- Finalize State Plan with Advisory Council no later than July 2023



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