

# *Best Practices for Safety at Community Events*

## **Planning and set-up:**

- ✿ Establish non-drinking areas for families and youth
- ✿ Establish designated drinking areas where underage youth are not allowed; prohibit people from leaving these particular areas with alcoholic beverages.
- ✿ Limit alcohol sponsorship
- ✿ Have alcohol-free days/nights
- ✿ Establish enforcement procedures for all policies

## **Alcohol providers and sellers:**

- ✿ Require alcohol license holder to have liability insurance (check your state laws for specific legal requirements on liability)
- ✿ Require responsible beverage service training for alcohol sellers and event coordinators
- ✿ Require alcohol sellers to be at least 21 years old
- ✿ Require a manager to be on duty at the alcohol booth at all times
- ✿ Establish age identification checking procedures
- ✿ Prohibit drinking by servers
- ✿ Require signs indicating the illegality of providing alcohol to minors and obviously intoxicated persons.

## **Security:**

- ✿ Establish procedures for handling intoxicated drinkers
- ✿ Require that security staff be adequately trained
- ✿ Ban alcohol consumption in parking lots and monitor the lots

## **Food/Beverage:**

- ✿ Limit cup size to 12 ounces
- ✿ Use cups for alcoholic beverages that are easily distinguishable from non-alcoholic beverage cups
- ✿ Limit number of servings per person per purchase to one or two at a time
- ✿ Stop serving alcohol at least one hour before closing
- ✿ Sell food and non-alcoholic drinks and provide free water.